



General Instructions

Form M-4506 should be used when requesting a copy of a tax return, schedule or other supporting document that has previously been filed with the Department of Revenue (DOR). In most cases, DOR retains copies of tax returns for six years. This form must be signed by the taxpayer who signed the return or, if signed by a third party, must be accompanied by a valid power of attorney. Please allow at least four to six weeks for delivery. To avoid any delay, be sure to furnish all information requested on this form. A photocopying fee of 20 cents per page may be imposed. If a fee is imposed, a representative of DOR will contact you. Do not send any money with this request.

Note: For faster service, personal income tax users can request a copy of the return through MassTaxConnect. Business users may be able to get a copy of the return directly through a MassTaxConnect account. Please go to mass.gov/masstaxconnect.

Send requests to **Massachusetts Department of Revenue, Customer Service Bureau, PO Box 7010, Boston, MA 02204; (617) 887-MDOR.**

For DOR use only

Fee imposed	Amount received	Processed by	Date
\$	\$		