CITY OF FONTANA
Engineering Department/Inspection Section
Phone (909) 350-7610 Fax (909) 350-7676
engineering @ fontana.org

****OFFICE USE ONLY****

Date Received:		
Received By:		
Date	Total Hours	Assigned Inspector(s)
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		/
		/
		/
		/
		/
		/
		/

Overtime Request Form
Inspection and Traffic Signal

Type of Inspection Requested (please select all applicable types):

☐ Excavation ☐ Signal Flash

☐ Traffic Control ☐ Power Interruption

Date _____ Permit Number _____ Inspector Name/Phone Number (Office Use Only) _____

Jobsite Address _____ Contact Name on Jobsite _____ Contact Number on Jobsite _____

Requester's Name Company Name _____ Requester's Phone Number _____ Requester's Email _____

Requester's Signature _____ Date _____

Date(s) Requested: _____

Time Beginning: _____ Time Ending: _____

Affected Signal Location(s): _____

NOTES:

1. Overtime approval is based on staff availability.
2. Engineering overtime inspection fees are calculated at $125 per hour in 2-hour increments (minimum of 2 hours per request).
3. Any additional inspection time incurred over the approved time will be charged at the hourly rate in 2-hour increments.
4. Overtime for signal flash/power interruption is calculated at $250 per day, per signal.
5. There will be no refunds or credit for cancellations.
6. The inspector will not be bound to your project exclusively.

Payment is required prior the requested inspection date; if the payment is not made within time, services will not be provided. All work done in the absence of inspection will be rejected and subject to removal. Any contractor working within the vicinity of a signalized intersection while failing to schedule City-requested flash operation will be shut down. Contractors can be cited under City Code Sections 25-121 and 25-123(a).

Approved by Inspection Supervisor: _____ Date _____

Approved by Traffic Signal Systems Specialist: _____ Date _____

Overtime Inspector Approval _____ Date _____

REV: 11/16/18