

FACULTY/STAFF MEAL PLAN CONTRACT FORM

ACADEMIC SPRING SEMESTER 2018

IMPORTANT:

Terms of this amendment/contract are for ONE ACADEMIC SEMESTER (Fall or Spring semesters) or begin on the effective date below continuing through the last day of finals in that semester.

PERSONAL INFORMATION

Today's Date	Employee Name (Last Name, First Name)	T #	ID Card #	Phone # ()
Street Address			City	State Zip Code
Department		Email		
I am a: <input type="checkbox"/> Permanent Employee <input type="checkbox"/> Temporary Employee				

The Dining Services Contract for the above named employee has been changed/implemented. **This amendment supersedes any previous contract obligations.**

FACULTY STAFF MEAL PLANS

Please check the box for the plan to which you are adding, or changing. All plans are the listed price.

<input type="checkbox"/> 75 Block Plan \$422.27 + tax	<input type="checkbox"/> 45 Block Plan \$264.96 + tax	<input type="checkbox"/> 25 Block Plan \$160.68 + tax
<input type="checkbox"/> 10 Block Plan \$69.60 + tax	Add DB (in increments of \$5) ADD DB in: _____ amount.	

Signature

Date

I understand that I am agreeing to the terms and conditions as outlined. **I understand that once signed, there are no cancellations and no refunds except for those outlined in the Cancellation Policy on the following page.**

Complete this form and submit to the Dining Service Office located in the Floyd Payne Campus Center.

MEAL PLAN CONTRACT TERMS AND CONDITIONS

ACADEMIC YEAR SPRING 2018

MEAL PLAN PROVISIONS

1. Your TSU ID, which serves as your dining card, is required for all transactions and is limited to your use only - **NO EXCEPTIONS**.
2. Unused Dining Dollars will roll over from the Fall to Spring semester. Unused (DB) not used by May 6, 2018 will be forfeited.
3. All meal plans are non-transferable to others. Meal plan participants may bring in guests by using the (DB) portion of their account.
4. All meal plans can be redeemed for unlimited, all-you-care-to-eat meal swipes in the Main Cafe or for a \$5.50 credit towards total purchase in retail locations participating in Meal Equivalency. The Meal Equivalency option is a once per meal period option that must be exercised as the first swipe of the meal period in order to be used. After Meal Equivalency is used for a meal period, the meal swipe is deactivated until the start of the next meal period. Meal period times are 7am-10:30am for Breakfast, 10:30am-4pm for Lunch, 4pm-10pm for Dinner. After the \$5 credit is applied towards the total purchase price using the Meal Equivalency option, any remaining transaction balance must be paid using (DB), cash or credit. Please see www.tsudining.com for locations participating in Meal Equivalency.
5. If your TSU ID card is lost or stolen, you must immediately inactivate the card at our office in 131 of the Floyd-Payne Campus Center. **TIGER Dining cannot be held responsible for any unauthorized purchases.** Failure to inactivate your card may result in a loss of funds. You must also apply for a new ID card at the ID office located in Hankal Hall 108.
6. Tiger Dining Services reserves the right to alter services or hours of operation. Notice will be given with modified schedules posted in all dining locations and online at www.tsudining.com.

Declining Balance

1. Additional (DB) may be added to any meal plan or purchased separately from a meal plan.
2. DB purchased in the Fall semester will roll over to the Spring semester. (DB) purchased in the Spring semester will not roll over to the Summer semester or Fall semester.
3. All (DB) purchased in Spring 2018 will expire on May 6, 2018
4. (DB) may be used at any official Tiger Dining Services location, which will be identified by in-store signage and on www.tsudining.com

Payment Provisions

1. Submit the completed and signed meal plan agreement with payment, in person, to the submit to the Dining Services Office in the Floyd Payne Campus Center. A meal plan agreement, including these terms and conditions, may be downloaded by visiting www.tsudining.com

Cancellation Policy

For any plans cancelled, the refund will be reduced by the amount of any (DB) used and by the number of any meals used multiplied by the posted door rate of the dining halls.