



# CCCC Club Women's Auxiliary Holiday Bazaar Dec 7 – 8, 2019

## 2019 Vendor Application Form

The CCCC Club Women's Auxiliary seeks vendors that will provide a well-balanced show with great variety that allows all Vendors to maximize their sales possibilities. The CCCC Club Women's Auxiliary will make every attempt to preserve uniqueness for each vendor; we will review all Vendor Applicants in a timely manner and notify applicants by email of their acceptance. We reserve the right to include multiple vendors of the same type (i.e. MLM brand, such as Mary Kay and Avon, etc.; but to also limit the number of vendors with comparable merchandise products (no more than a certain number of skin-care vendors). Booth space will be reserved on a first-come, first-served basis. In the event your application is received after the application of similar type vendor(s), your fee will be refunded in full.

**SHOW DATE:** Saturday, December 7, 2019 10a-4p  
Sunday, December 8, 2019 12p-4p  
**SET-UP:** FRIDAY NIGHT 8 – 10pm  
SATURDAY MORNING 8 - 10a

**LOCATION:** Clark County Casting & Conservation Club  
6400 Conservation Drive  
Jeffersonville, IN 47130  
**Booth Size:** Approx 8' x 6' (based on space available)

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_@\_\_\_\_\_.\_\_\_\_\_

Cell Phone: (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_-\_\_\_\_\_ Text OK? YES\_\_\_\_ NO\_\_\_\_

Alternate Phone: (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_-\_\_\_\_\_ Text OK? YES\_\_\_\_ NO\_\_\_\_

Hand-crafted items, re-seller of new items or used items? \_\_\_\_\_

**Price Range of merchandise to be sold:** from \$\_\_\_\_\_ to \$\_\_\_\_\_

Please provide a category/description of merchandise (i.e. gifts, jewelry, apparel, cosmetics/skin care, home décor, candles, home storage, etc) Please also provide a percentage for each category described (i.e.: candles 50%, Christmas decor 50%)

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## 2019 VENDOR APPLICATION FORM (CONTINUED)

PLEASE NOTE - WE WILL PROVIDE ALL TABLES AND A MORE EFFICIENT AND WORKABLE FLOOR PLAN THIS YEAR.

### 2-DAY RENTAL BOOTH SPACE PLUS TABLE/CHAIRS

# OF 8' x 6'\* SPACES \_\_\_\_\_ requested (size of space is approximate, based upon layout of room)

☐ Prior to November 1, 2019: \$60 fee for each space with one 8' rectangle table and 2 chairs.

☐ On or after November 1, 2019: \$70 fee for each space with one 8' rectangle table and 2 chairs.

2018 vendors have first right of refusal until October 1<sup>st</sup>. They will be placed in approximately the same area as last year – unless you request to be moved prior to October 1<sup>st</sup>. At that time, un-reserved space will be opened to other vendors

One 6' rectangular table or equivalent will be supplied with 2 chairs. Vendors provide table coverings and displays.

Vendors will be located on both sides of the building again this year; signage will direct traffic to both sides.

### ADD-ON: ELECTRICAL OUTLETS ARE NOT INCLUDED IN THE PRICES ABOVE, MUST RESERVE AHEAD OF TIME

☐ Must Reserve Prior to Nov. 1, 2019: \$5 additional for electrical outlet (limited availability, must provide own extension cord). Do not use electrical outlets unless you have included this option with your booth rental.

**FACILITY:** While backdrops or displays are welcome, **nothing** may be affixed to the walls or floors at the facility.

### NOTE – ALL VENDOR APPLICATIONS MUST INCLUDE:

- ✦ Completed & Signed Vendor Application
- ✦ Signed Release of Claims/Waiver (page 3)
- ✦ Check or Money Order Payable to CCCC Club Women's Auxiliary
- ✦ At least two (2) photographs of the merchandise you plan to sell at the Holiday Bazaar  
(TO BE USED FOR OUR ADVERTISING on social media – email to [marilyn@greenwellsonline.com](mailto:marilyn@greenwellsonline.com))
- ✦ **OPTIONAL:** Description and/or photo of one item from your merchandise (Value of \$50 or more) to be donated to silent auction for CCCC Club Women's Auxiliary. Vendors who participate in the silent auction will be placed into a drawing – the winner will receive a refund of their booth space rental!

The undersigned Applicant hereby acknowledges receipt of a copy of the Vendor Release Form and agrees to abide by the terms and conditions set forth in that form. The undersigned Applicant agrees that Applicant's business name, website, information, likenesses and images may be used in event-related publicity and materials.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_, 2019

COMPANY NAME: \_\_\_\_\_

**Your application, payment, photographs and signed release (page 3) must all be turned in to reserve your spot. For advertising purposes, please email digital photographs and your company logo to [marilyn@greenwellsonline.com](mailto:marilyn@greenwellsonline.com).**

**We want to promote our vendors to increase your sales!**

**MAIL APPLICATIONS AND PAYMENT TO: CCCC Club Women's Auxiliary,  
Attn: Lea Ann Lumpkins, 6400 Conservation Drive, Jeffersonville, IN 47130**

\*8'x6' space is approximate and subject to the dimensions of the room.



## 2019 Holiday Bazaar - Vendor Terms & Release Form

**The entry form is a contract with legal consequences;  
please read carefully before signing.**

In consideration of the 2019 Holiday Bazaar Vendor Application, I, the undersigned, ("Vendor") am authorized to sign for Vendor and assume full and complete responsibility for any injury or accident which may occur during my participation in the 2019 CCCC Club Women's Auxiliary Holiday Bazaar, including but not limited to the time that I or any individuals or parties acting on my behalf are on the premises of the event. I hereby release and hold harmless the sponsors, promoters and all other persons and entities associated with this event (collectively known as "CCCCClub"). I additionally assume full liability and responsibility for any property damages caused by in part or in entirety by my sole participation, or by the participation of any employees or individuals acting on my behalf at, or in conjunction with this event. I understand my participation implies my acceptance of these terms.

I further agree and understand that I, as a Vendor and participant, release CCCCclub Holiday Bazaar from any and all responsibility of liability of any kind for any loss, injury or damage of any kind to the Vendor or Vendor's property or merchandise. All expenses of transporting, packing, unpacking and insuring Vendor's property or merchandise shall be the sole responsibility of the Vendor. CCCCclub Holiday Bazaar may cancel the Bazaar and/or Vendor's area at any time at its sole option. The only liability which CCCCclub Holiday Bazaar has to the Vendor in the event of such cancellation shall be the refund of all fees paid by the Vendor, which were received by CCCCclub Holiday Bazaar prior to such cancellation.

While CCCCclub Holiday Bazaar does secure the facility when the bazaar is closed, they are not liable for the loss of goods, merchandise, displays, or other materials resulting from fire, flood, theft, vandalism, acts of nature or any other cause. Vendors are hereby advised that CCCCclub Holiday Bazaar will not carry insurance to cover damage/loss sustained by Vendors, personnel, and/or guests.

All fees are due at the time of submission of the Vendor Application. Vendors are responsible for providing their own displays or other items needed for the efficient operation of their booth. **Tables (8'x2.5') and chairs are available to rent – as indicated in the pricing above. Nothing may be affixed to the floor, walls, ceiling or any of the premises of the Holiday Bazaar location.**

All proceeds of a Vendor's sales shall be retained by the Vendor, and each Vendor is responsible for the collection and remittance of all taxes relating to its sales and for indemnification of and holding the CCCCclub Holiday Bazaar harmless from any failure by the Vendor to collect and remit such taxes in accordance with applicable law.

Signature: \_\_\_\_\_ Telephone: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Business Name: \_\_\_\_\_