



City of Ann Arbor Customer Service Center
Residential Parking Permit Application Form

Fixed Permit # _____

Visitor Permit # _____

Resident's Name _____ Address _____ Zip _____

Contact Phone # _____ Driver's License # _____

Make/Year of Vehicle _____ License Plate # _____ State _____

VIN # _____ Residential Parking Area _____

Are you requesting a "transferable/visitor parking permit" in addition to a fixed permit? ☐ Yes ☐ No

One transferable permit is allowed to be purchased per fixed permit purchased per vehicle. Group housing locations are not eligible to receive transferable visitor hangtags.

Residential Parking Permits will only be issued TO APPLICANTS LIVING IN THE AFFECTED AREA. You must provide the following supporting documentation:

1. Valid driver's license
2. Valid motor vehicle registration showing the vehicle is registered in your name (applicant, spouse, or licensed dependent living at address – if last names differ, also provide a copy of birth certificate, marriage license, or other official document supporting request), **AND**
3. Proof of Residency. If address is not on driver's license, provide one of the following:
 - a. Current utility bill containing the appropriate name and address.
 - b. Rent or lease agreement containing the appropriate name and address.
 - c. Notarized declaration of residency by the owner or manager of a rental property.

Applications may be submitted either through the mail or delivered in person to the first floor counter at Larcom City Hall building located at 301 E. Huron. Fees are \$59.00 per permit, per calendar year (September 1 – August 31). Replacement permits are \$15 when returning previous fixed permit (or pieces including the permit number). **(Replacement permits are used, for example, when you sell your car and purchased another vehicle or when a windshield is replaced within same calendar year).** Annual Visitor Placards are \$59.00 each and are household-limited; you must be a Participating Household to qualify (purchase at least one fixed permit). Permit prices are not prorated. **No trucks or busses are permitted per Chapter 126 Section 10:63 of the Code of Ordinances for the City of Ann Arbor.**

The residential parking permit shall be permanently affixed to the lower, left front windshield (driver's side). It shall be unlawful and a violation of this application agreement for the person to falsely represent him or herself as eligible for a parking permit or to furnish false information in an application to the City Administrator. It shall also be unlawful and a violation:

- (a) For a person holding a valid residential parking permit to use or display the permit on a vehicle other than for which the permit was issued.
- (b) To use, or allow to be used, a residential parking permit for commuter parking.
- (c) For a person to copy, produce or otherwise create a facsimile or counterfeit residential parking permit in order to evade parking regulations applicable in a residential parking permit area.

To apply for a temporary waiver of the RPP District's time limit for a visitor, email your request to communitystandards@a2gov.org, or fax your request to 734-794-6977, or call 734-794-6942 ext. 49421.

VIOLATION FOR ANY OF THE REASONS OUTLINED ABOVE WILL RESULT IN LOSS OF PERMIT

REVOCATION OF PERMIT: Representatives of the City Administrator are authorized to revoke the residential parking permit of any person found to be in violation of the agreement and upon written notification thereof, the person shall surrender such permit to the representative.

Signature

DO NOT WRITE BELOW THIS LINE

Information Verified by the Customer Service Unit _____ Yes _____ No Verified By _____

Approved _____ Yes _____ No Date Issued _____ Expiration Date _____ CASH _____ CC _____ CK # _____
Comments _____

Please Forward to:

City of Ann Arbor
Customer Service Center
P.O. Box 8647
Ann Arbor, MI 48107-8647

ORIGINAL/CITY
COPY/CUSTOMER