

# Virginia Military Institute

## APPLICATION FOR READMISSION

READMISSION GUIDELINES MAY BE FOUND AT: <http://www.vmi.edu/Readmin>

**REQUIRED OF ALL APPLICANTS  
FOR READMISSION:**

*Application for Readmission  
Physical Qualifications Statement  
Certificate of Understanding of the Physical Qualifications at VMI  
Course Approval for Transfer Credit approvals for all courses taken/completed  
Official or Unofficial Transcript for all course taken (for past courses completed)*

**REQUIRED OF ALL APPLICANTS  
WHO HAVE BEEN GONE FROM VMI  
TWO YEARS OR LONGER:**

*All forms listed above plus:  
History of Health & Physical Examination  
Report of Dental Exam  
Cadet Health Insurance Information  
Immunization Certificate*

Cadet Name: \_\_\_\_\_ Current Telephone: ( ) \_\_\_\_\_

Class in which you were enrolled at VMI: \_\_\_\_\_ Major/Curriculum: \_\_\_\_\_

Desired Term of Readmission: Fall \_\_\_\_\_ (Deadline: June 1)

**Deadlines are strictly enforced--** Spring \_\_\_\_\_ (Deadline: November 1)

*(Application will NOT be processed without all required paperwork submitted by the specified deadline outlined above.  
This includes completed and approved Course Approval for Transfer Credit Forms for all courses taken,  
and official or unofficial transcripts for all past terms to include all attempted/completed coursework.)*

Current Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_

Has your address changed since you were last at VMI? \_\_\_\_ Yes \_\_\_\_ No

State of Legal Residence while at VMI: \_\_\_\_\_ State of Legal Residence Currently: \_\_\_\_\_

(\*NOTE: Changes in State residency will require completion of the Application for Review of Residency and Tuition Status Form.)

Date Entered VMI: \_\_\_\_\_ Date Left VMI: \_\_\_\_\_

Have you ever been arrested for or convicted of a felony or misdemeanor other than a minor traffic violation? \_\_\_\_ Yes \_\_\_\_ No

If yes, please explain and provide supporting documentation on incident (use reverse if needed):

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Have you attended another Institution since you left VMI?  Yes  No **If yes, where?** \_\_\_\_\_

If yes, list in detail ALL courses taken, and **attach your copy of the completed and approved Transfer Credit Approval form and a transcript (official or unofficial) documenting the grade of all courses for past terms attempted and completed.** (Use reverse if necessary) Applications are NOT complete without appropriate approvals and documentation, and all documentation must be into the Registrar's Office by 1-June for fall readmissions, and 1-November for spring readmissions.

<u>TERM</u>	<u>COURSE</u>	<u>TITLE</u>	<u>VMI EQUIV</u>	<u>GRADE</u>	<u>TRANS SENT?</u>
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

Are you currently in good academic and disciplinary standing at this institution?  Yes  No

If no, please explain: \_\_\_\_\_

Are you/have you completed any community service or civic work (not associated with any course imposed community service) since you left VMI?

Yes  No If yes, please indicated type of service: \_\_\_\_\_

Please list the reasons why you left VMI:

Administrative Leave of Absence

Academic Suspension: Do you currently meet the readmission guidelines to return?

Yes -- I currently meet the minimum GPA and hours requirement based on readmission standards.

No, however, I am currently taking activity at \_\_\_\_\_ which will qualify me for return.

(Academic plans must be outlined and approved, but do not need to be completed by the published deadline to submit a Readmission Application. Academic plans will be reviewed by the Readmission Committee with the expectation that all courses must be successfully completed with a C or better to qualify for readmission. Application deadlines are strictly enforced.)

Disciplinary Suspension - From: \_\_\_\_\_ to \_\_\_\_\_

(Please state in detail below how you have met the requirements of your disciplinary suspension, and what civic, academic, community service or work-related activities you have undertaken since leaving VMI. All community service plans must be pre-approved by the Commandant's Office and cleared prior to readmission.)

Medical Leave (Approved by Institute Physician)

Resigned

Other - Reason: \_\_\_\_\_

*Please give pertinent facts concerning your activities since leaving VMI such as schooling, employment, military services, etc. If you have completed a term at another school, all courses and grades need to be outlined and earned grades submitted on an official transcript. (NOTE: Readmission applications will NOT be processed without extensive statement of activities while away from VMI.)*

*State why you wish to return to VMI rather than continue your education elsewhere: (Use separate page if needed.)*

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*I hereby request that my application to return to VMI be considered by the Readmission Committee. I understand that my full record will be considered in this review including academic, disciplinary, medical and demerit standing so that a determination can be made pertaining to eligibility and/or conditions of readmission. (NOTE: The disciplinary status of the cadet at the time of separation will be in effect at the time of readmission. All outstanding penalties will be in effect upon readmission.)*

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*Signature of Applicant*

*Date*

**Please return all readmission paperwork to:**

Virginia Military Institute  
c/o Registrar's Office  
303 Shell Hall  
Lexington, VA 24450

**Application Deadlines:** (Strictly Enforced)

Fall Semester: June 1  
Spring Semester: November 1