



Job Site Delivery Request Form

Date: _____

Dealer: _____

Order # _____

Job Site Guidelines

1. Job site deliveries must be a minimum of \$40,000.
2. The job site must be authorized by CGI Logistics personnel before the order is entered.
3. The CGI Logistics office must be notified of the job site information at least two weeks prior to ship date. Equipment availability along with safe entry, turning around, and exiting will be verified.
4. There should be no changes to an existing order for a job site delivery within 48 hours of the ship date.
5. Job site addresses should only be a temporary address. They should not be considered as an alternate address for the dealer

Job Site Information

Complete Jobsite Address: _____

Contact person at job site the day of delivery (include contact number):

Number of people available for unloading at job site: _____

Can a Tractor Trailer access this address (total of 72 ft long and 13.5 ft high) ?

Alternative plans will need to be made for any of the following:

Low trees?	Y	N
Low power lines?	Y	N
Dead-end streets?	Y	N

Please ensure clear access to the site via local streets. Special permitting from local authorities may apply.

CGI Use Only

Approved By: _____ Date: _____