

## WORKFORCE SERVICES

**Additional Shift Hours and Work Day Notes:****Check All Job Requirements that Apply:**

Education Required:

Minimum Age:

Months of Experience:

Lifting Capacity (in pounds): ☐ None ☐ Light to 20 ☐ Medium to 50 ☐ Heavy to 100 ☐ Very Heavy over 100**Other Requirements**☐ Driving Requirements:☐ Certification/License:☐ Criminal Background Check☐ Drug Screen**ASSURANCES**

☐ H-2B workers will be reimbursed in the first workweek for all visas, visa processing, border crossing, and other related fees, including those mandated by the government (excluding passport fees).

***Transportation and Subsistence Benefits disclosure:***

If the worker completes 50% of the work contract period, employer will (choose one):

☐ Arrange and pay directly for transportation and subsistence☐ Reimburse the worker for transportation and subsistence☐ Provide advance payment for transportation and subsistence

from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, employer will provide or pay for worker's reasonable costs of return transportation and subsistence.

☐ Transportation (including meals and, to the extent necessary, lodging) to the place of employment will be provided, or its cost to workers reimbursed, if the worker completes half the employment period. Return transportation will be provided if the worker completes the employment period or is dismissed early by the employer. Employers will provide daily subsistence rates at a cost of \$12.46 (per USDOLETA) per day during travel to a maximum of \$55.00 per day with receipts

All tools, supplies, and equipment will be provided to workers at no charge. Yes No

On the job training: will will not be provided.

**WAGES**

Hourly Wage \$

Employees will be paid: ☐ Daily ☐ Weekly ☐ Bi-weekly ☐ Monthly***Computing of Wages***☐ Employer will use a single workweek as its standard for computing wages due***Overtime Wage:***\$ Check one: ☐ Overtime may be available but is not guaranteed ☐ Overtime will not be available***Deductions***☐ Employer will make all deductions from worker's paycheck required by law.***Board, Lodging, or Fringe Benefits***☐ Optional employee only shared housing is available.☐ Employer will deduct approved cost of housing \$ per if worker chooses this service.

Additional Information:

☐ Daily transportation to and from the worksite will be provided to the workers.**REFERRALS**

Applicants can inquire about the job opportunity or send applications and/or resumes directly to the nearest office of the SWA, in , South Dakota located at .  
City Street Address