



Recognizing there is a substantial need for financial assistance the City has allocated \$250,000 to be used for utility bill relief for residents and businesses. Additionally, \$50,000 has also been allocated for residential rental assistance.

Please understand there is a limited amount of funding and once depleted assistance will no longer be available unless additional funding sources are made available through state or federal government. This financial assistance is in addition to the discounts currently offered and provided to low income utility customers.

Proof of income, layoff and household information is required to consider this application complete. Appropriate documentation may include a letter from your employer, verification of hours reduced or layoff from employer, paystubs, or any additional information that will show an impact from the COVID-19 virus and employee identification or a copy of your Department of Revenue business license.

Amounts will be credited to utility bills based on the matrix outlined below:

Residents:

House hold size	Federal Poverty Level		200% of Poverty Level		300% of Poverty Level		Greater than 300% of Poverty Level	
	Annual Maximum Income	Relief Amount	Annual Maximum Income	Relief Amount	Annual Maximum Income	Relief Amount	Annual Income Greater than	Relief Amount
1	\$12,140	\$100.00	\$24,280	\$75.00	\$36,420	\$60.00	\$36,421	\$45.00
2	\$16,460	\$140.00	\$32,920	\$110.00	\$49,380	\$90.00	\$49,381	\$70.00
3	\$20,780	\$175.00	\$41,560	\$150.00	\$62,340	\$125.00	\$62,341	\$100.00
4	\$25,100	\$210.00	\$50,200	\$190.00	\$75,300	\$165.00	\$75,301	\$140.00
5 +	\$30,170	\$250.00	\$60,340	\$225.00	\$90,510	\$200.00	\$90,511	\$175.00

Apartments and Condos:

House hold size	Federal Poverty Level		200% of Poverty Level		300% of Poverty Level		Greater than 300% of Poverty Level	
	Annual Maximum Income	Relief Amount	Annual Maximum Income	Relief Amount	Annual Maximum Income	Relief Amount	Annual Income Greater than	Relief Amount
1	\$12,140	\$70.00	\$24,280	\$50.00	\$36,420	\$34.50	\$36,421	\$24.00
2	\$16,460	\$100.00	\$32,920	\$70.00	\$49,380	\$50.00	\$49,381	\$34.50
3	\$20,780	\$122.50	\$41,560	\$86.00	\$62,340	\$60.00	\$62,341	\$42.00
4	\$25,100	\$147.00	\$50,200	\$103.00	\$75,300	\$72.00	\$75,301	\$50.50
5 +	\$30,170	\$175.00	\$60,340	\$122.50	\$90,510	\$86.00	\$90,511	\$60.00

Name: _____

Address: _____

Phone Number: _____

Email: _____

How many people are in your household? _____

What was your total household income based on the previous one (1) week. *(Please include all forms of income including, but not limited to, social security, unemployment and child support):*

	Yes	No
Is your residence an apartment or condo?	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
Have you had work hours reduced, or been temporarily, or permanently, laid off due to the COVID 19 virus?	<input type="checkbox"/>	<input type="checkbox"/>

Are you currently receiving discounted utility services? *(Note that if you are receiving a discount this will not disqualify you from being able to obtain utility bill relief):*

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

If you answered yes, you do not need to re-submit new documentation unless information has changed.

BUSINESSES:

Approved businesses will receive a credit of \$200.00 toward their monthly utility bill.

Was your business impacted by any of the following hardships due to the COVID-19 virus?
(Please check one and attach documentation for any items answered "Yes")

	Yes	No
Business temporarily closed or services reduced by Government order	<input type="checkbox"/>	<input type="checkbox"/>
Employee layoffs (temporary or permanent)	<input type="checkbox"/>	<input type="checkbox"/>
Revenue collection of 75% or less from one-year previous	<input type="checkbox"/>	<input type="checkbox"/>

RENTAL ASSISTANCE (RESIDENTS ONLY):**Yes No****Would you like to request rental assistance at this time?**

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Qualifying Amount	
Apartment	House
\$300.00	\$500.00

Please note that this funding is available for rental assistance only. Mortgages do not qualify. Proof of rental is required.

By signing this application form, you are declaring the information provided with this application is accurate and complete.

1. The City reserves the right to follow up on any of the information provided.
2. Submitting this application is not a guarantee of eligibility for utility bill relief or rental assistance.
3. The willful provision to the City of false information in an application for utility bill relief or rental assistance shall forfeit the resident's or business' eligibility for future credits. Additionally, a resident or business shall be required to repay the amount of any utility bill relief or rental assistance received based on such false information.
4. The Applicant understands and acknowledges that the funds are limited, and this program may end at either the time the funds for the program are depleted or the COVID-19 crisis has ended, whichever occurs first.

Please ensure all necessary verifications of income, impact due to the COVID-19 virus and current financial assistance needed is included with this application.

Signature**Date**

Please return completed applications to City of Port Angeles Utilities; 321 E. 5th Street; Port Angeles, WA 98362, or by email to utilities@cityofpa.us.

CITY EMPLOYEE USE ONLY:

Customer Service Manager Approval Signature: _____

Customer account number: _____

Amount credited to account: _____

Copy of Rental Assistance to Accounting for entry: _____

Customer Service Representative Initials and Date: _____