

**“HOSPITALITY, TOURISM & HOTEL MANAGEMENT”**

“**Admission Form**” for the Academic Session \_\_\_\_\_

Application No.: A 00010....

Programme / Course \_\_\_\_\_

Please affix  
Stamp size  
colour  
Photograph here

**01. Name of the Candidate (in BLOCK letters)**.....

(First Name)

(Middle Name)

(Last Name)

**02. Address of Applicant:**

(a) Permanent.....

.....

.....

.....

(b) Present.....

.....

**03. Contact Details (Mobile & E-Mail)**

	Name	Mobile	Email
(a) Applicant			
(b) Parents			
(c) Local Guardian			

**04. Details of Entrance Examination (enclose evidence)**

Name of Examination & Roll No	Conducted by	Rank / Percentage (%) of Marks	Allotment Letter (if any)

**05. Date of Birth**

D	D	M	M	Y	Y	Y	Y
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**Age:**

**Blood Group:**

**06. Place of Birth**.....

(District)

(State)

(Country)

**07. Candidate's Nationality**

(at birth)

(at Present)

**08. Parent's Nationality**

(at birth)

(at Present)

**09. Religion** .....

**10. Caste**

GC	SC	ST	OBC
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 (Please tick )

(Evidence to be produced if ST/SC/OBC)

**11. Sex**

M	F
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 (Please tick one)

**12. Marital Status**

Single	Married	Widowed	Separated
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 (Please tick)

**13. Residential Status**

Residential	Non-Residential
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 : (Please tick)

**14. Academic Result** ( Please attach attested copies of Mark Sheets & Admit Card)

**(I) Pre- Bachelor Degree Examinations**

Examination	Name of the School/College/Institute	Board/Council	Year of Passing	Full Marks	Marks Obtained	Grade/ % of Marks/Division
10 <sup>th</sup>						
12 <sup>th</sup>						

**(II) Bachelor / Master Degree Examination** (Please specify, if completed)

Examination	Name of the College / University/ Institute	Board / University	Year of Passing	Medium of Instruction	Total Marks Obtained	Grade/ % of Marks / Division
Graduate Level						
Post-Graduate Level (Specify)						

**(III) Professional Degree / Diploma**.....

(Please specify, if completed)

**15. Experience Profile ( Training/Job )**

Employer's Name & address	Designation	Date of Joining & Leaving	Experience

**16. Family Background**

Particulars	Name	Age	Education	Occupation
Father				
Mother				

**17. Family Gross Annual Income** : .....

**18. Scholarship / Award Received** : .....

19. Do you intend to pursue Higher Education ☐ Yes ☐ No (if yes, please specify)

20. Do you suffer from any Chronicle - Disease or have any physical disability ☐ Yes ☐ No (if yes, please specify)

21. Do you want Hostel Facility ☐ Yes ☐ No

22. Do you want Transport Facility ☐ Yes ☐ No

23. Hobbies: .....

24. Talent Indoor / or Outdoor Games:.....

**25. Please provide two references (not related to you)**

Sl. No.	Name	Designation	Address	Contact No.
1				
2				

**Checklists for Admission:**

- ☐ Self Attested Photocopies of Admit Card and Mark Sheet of **Class X** or its equivalent
- ☐ Self Attested Photocopies of Admit Card and Mark Sheet of **Class XII** or its equivalent
- ☐ Three copy colour photograph (passport size) of the candidate (in light background).
- ☐ Attested Photocopies of Mark Sheet Diploma or Graduation (if applicable)
- ☐ Original Admit Card, Rank Card and Allotment Card of the concerned authority.
- ☐ Migration Certificate. (If applicable).
- ☐ School Leaving Certificate.
- ☐ Medical Certificate and Eye Certificate in Original.

**Undertaking by the Applicant:**

(i) The information furnished by me in this Application Form are true and to the best of my knowledge and belief. I understand that if any of the statements, made by me in connection with my admission at any time, is found to be false or incorrect, my admission will be cancelled, fees forfeited and the Authority may expel me from the Institute.

(ii) I undertake to pay the Institute all dues (for e.g. Semester fees, hostel fees, or any other fees etc.) regularly.

(iii) I hereby agree to confirm to any rules and regulations enforced by the Institute Authority and undertake that, I will do nothing either inside or outside the college premises, which may lead to any disciplinary action against me under the rules and regulations enforced by the College Authorities.

(iv) I understand that Ragging is a social crime and would never encourage and / or participate in Ragging and if I am found, involved in ragging either directly or indirectly, I will be expelled from the College. If bulk of the students indulges in any such activity, the Authorities may declare closure of the Institute sine-die.

(v) I declare that (Strikeout whichever not applicable)

(a) I have not taken admission in any other Institution.

(b) I joined ..... Institution for pursuing .....

Course During the session ..... under ..... University.

(c) I would submit my Migration Certificate if I get admission in this college within 60 days from the date of Admission.

(vi) I shall not cause any damage to college furniture, equipment, instrument, or any other infrastructure deemed as property of the college or its staff. If any damages are caused by mis-handling or negligence or otherwise I shall compensate as per the directives of the Director / Principal of the Institute.

(vii) I am fully aware that I will not be allowed to appear for any semester examination, if I do not attend the minimum **75% of classes both for theory and practical subjects.**

(viii) I fully understand the Institute Authorities has the right to expel me from the Institute for any infringement of the rules of conduct and discipline prescribed by the College / University / Government and the undertaking as given above.

(ix) I will not indulge in any behavior or act that may be constituted as ragging under clause 4 of the Regulations.

(x) No fees will be refunded to any student who voluntarily leaves the Institute without completing the course or is expelled from the college on disciplinary grounds. Tuition fees & other fees except Caution Deposit once paid will not be refunded at all. No representation to this effect shall be entertained.

Full Signature of Student

Full Signature of Parents/Guardian

Name (Block Letter) :

Name (Block Letter):

Place:

Date:

**Note: To be signed and delivered to the management at the time of admission.**

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( FOR OFFICE USE ONLY)

Session: 20..... to 20.....

Name:

S/D/O:

**Provisional admission** in BBM (H)-HM/ BBA-TM/BBA-HM /Diploma-HM /Certificate HM / MTM / MHM /MBA-Tourism & Hotel /Hospitality / Hotel / HR /Sales & Marketing.

Received Rs. ( )  
on account Tuition fees(\*) for provisional admission in.....

Date of Admission :

Place:

Authorized Signatory

(\*) **N.B: Tuition fees** once paid for provisional admission that amount will not be refunded at any circumstances (**except, appeared candidate, who will not success in 10 or 10+2 Exam**). No fees will be refunded to any student who **voluntarily leave** the Institute without completion of the course **or** is **expelled** from the Institute on **disciplinary ground**.