

CITY OF NAPLES
295 Riverside Circle
Naples, FL 34102
(239) 213-5020
www.naplesgov.com

CONSTRUCTION SITE MANAGEMENT FORM

Two copies of a site plan showing the locations of all construction materials must be submitted at time of permit application. **Two** copies of this form and all required plans must be submitted with the building permit application.

Permit Application #: _____

Job Address: _____

Property Owner: _____ 24-Hour Contact Number: _____

Contractor: _____

Type of Work:

☐ Demolition ☐ New Construction ☐ Addition ☐ Alteration

PLEASE NOTE: UPDATES TO THIS FORM ARE IN **BOLD FONT**

Select Applicable Numbers:

- ___ 1. Basic topographical elevation indicating direction of surface water runoff to protect erosion of soil and water runoff with utility and drainage plan. Show proposed elevations.
- ___ 2. Construction fence - **Include location and dimensions of fence.**
- ___ 3. Silt fence
- ___ 4. **Indicate number of parking spaces** and show stabilized area for parking and access, including **written parking plan for final phase of project.**
- ___ 5. **(2) Signs – City of Naples Construction Site Sign & Job Address Sign.**
- ___ 6. Temporary trailer - Construction trailers 16' x 8' or smaller (on wheels) do NOT require a permit. All other trailers must be submitted on a Temporary Use Construction Permit.
- ___ 7. Chemical toilet
- ___ 8. Dumpster
- ___ 9. Material storage and staging area
- ___ 10. **Material delivery access point**
- ___ 11. Off-site parking
- ___ 12. Site maintenance and cleanliness plan
- ___ 13. Plan for weather emergencies
- ___ 14. **I have read and will comply with City Ordinance Chapter 16 Section 16-291 Construction Site Management.**

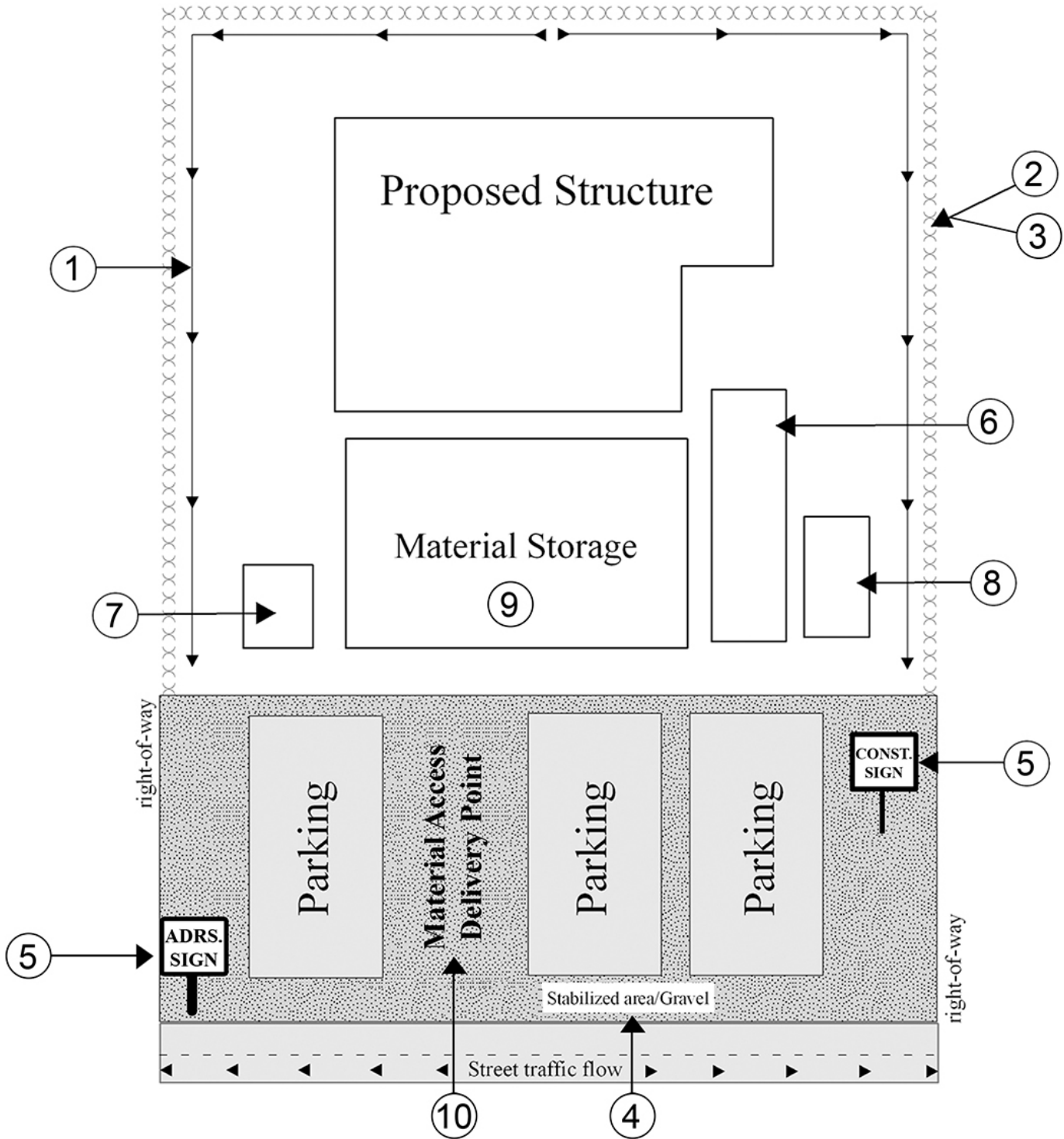
Additional Comments:

Contractor's
Signature: _____

Building Division Approval: _____

Please Note: Plan must be sized to accommodate the use of readable scale.

Construction Site Management Plan (Sample Plan)



- | | |
|---|-------------------------------------|
| ① Surface Water Run Off Direction | ⑥ Construction Trailer |
| ② 6ft Construction Fence | ⑦ Chemical Toilet |
| ③ Silt Fence | ⑧ Dumpster |
| ④ Stabilized Area For Parking | ⑨ Material Storage and Staging Area |
| ⑤ City of Naples Construction Sign & Address Sign | ⑩ Material Access Delivery Point |