

INTERVIEW EVALUATION FORM

Applicant Name:

Position Applied For:

Div / Dept:

Date:



Candidate evaluations forms are to be completed by the interviewer to assess the candidates overall qualifications for the position to which they have applied. Under each heading the interviewer should give the candidate a qualification.

1- Excellent 2- Meet Job Requirements 3- Does Not Meet Job Requirements 4- Not Applicable For This Position

First Interview

Second Interview

Third Interview

Title:	Title:	Title:
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Date:	Date:	Date:
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	1	2	3	4		1	2	3	4		1	2	3	4
Bilingual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smile	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Determination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friendliness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge Of The Company	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teambuilding Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Technical Qualifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relevant Job Experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p style="text-align: center; color: blue;">For H.R. Dept Use Only</p> <p style="text-align: center;">Recommendations</p> <div style="border: 1px solid black; height: 150px; width: 100%;"></div>	<p style="color: blue; text-align: center;">I have reviewed the following with this candidate:</p> <p>Position <input type="checkbox"/></p> <p>Bonus / Commission Plan <input type="checkbox"/></p> <p>Hourly / Salary Rate <input type="checkbox"/></p> <p>Schedule <input type="checkbox"/></p> <p>I'd hire this candidate Yes or No <input type="checkbox"/></p> <p>Interviewer's Signature</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	<p style="color: blue; text-align: center;">I have reviewed the following with this candidate:</p> <p>Position <input type="checkbox"/></p> <p>Bonus / Commission Plan <input type="checkbox"/></p> <p>Hourly / Salary Rate <input type="checkbox"/></p> <p>Schedule <input type="checkbox"/></p> <p>I'd hire this candidate Yes or No <input type="checkbox"/></p> <p>Interviewer's Signature</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	<p style="color: blue; text-align: center;">I have reviewed the following with this candidate:</p> <p>Position <input type="checkbox"/></p> <p>Bonus / Commission Plan <input type="checkbox"/></p> <p>Hourly / Salary Rate <input type="checkbox"/></p> <p>Schedule <input type="checkbox"/></p> <p>I'd hire this candidate Yes or No <input type="checkbox"/></p> <p>Interviewer's Signature</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
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