

# Board of Directors Action Form

Online Version: <https://www.memberleap.com/members/form.php?orgcode=MALA&fid=2034309>

To: MI-ALA Board of Directors

Subject: [Replace with subject of agenda item]

Submitted by: [Replace with your name, title, and MI-ALA Section, Interest Group, or Committee]

Date submitted:

BACKGROUND: [Insert any background information the Board needs to consider the recommended action referring to the issue's history, proposed budgets, etc. as appropriate. Limit to 2-3 paragraphs and refer to additional documents as needed.]

ACTION RECOMMENDED: That the MI-ALA Board of Directors [Insert the specific action you are requesting the Board take (e.g. "approve action X with budget Y and deadline Z..")]

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To be completed during board meeting

MOTION: ☐ Above recommendation moved ☐ No motion made ☐ Motion revised (see motion form)

ACTION TAKEN: ☐ Motion Approved ☐ Motion Defeated ☐ Other: \_\_\_\_\_