

DEPARTMENT OF COMPARATIVE MEDICINE
Veterinary Service Center (VSC)
Workshop Registration Form
University Faculty, Employees, Students
(using a PTA or a combination of funds)



How do I register?

- ☐ If you are a Stanford employee using your STAP funds for the full course fee, register online at the Axxess portal (), and click on the "**Training**" tab).
- ☐ If you are paying by Department PTA, or a combination of funds, you must complete the form, print it, obtain required signatures and fax it to **(650) 725-0940**.
- ☐ If you are both a University staff member AND a Stanford University student, you must submit a paper registration form. Do NOT register in STARS.

REGISTRANT INFORMATION

First Name: Last Name: Middle Initial

SUNet ID: You must have a SUNet ID to enroll in VSC courses.
To obtain a SUNet ID, go to

Daytime Phone: Email:

Affiliation (check one): ☐ University Staff ☐ Temporary Staff
☐ Student ☐ Faculty
☐ University Staff AND Stanford student ☐ Other (please specify)

Protocol # PI Last Name: PI First Name:

COURSE AND PAYMENT INFORMATION

Course Code: Course Date: Course Fee: \$

Course Name:

Payment method(s):

STAP Amount: \$

University Account Amount: \$

Project: Task: Award: Org. Code:

APPROVALS (REQUIRED)

Supervisor's Name:

Supervisor's Signature: _____

Phone Number: Email:

PTA Account Approver's Name:
(cannot be the same name as registrant)

PTA Account Approver's Signature _____

Phone Number: Email:

Please use additional forms for each course. **Fax to: (650) 725-0940**