

TUTOR APPLICATION

Complete this form to apply for employment with UOW as a tutor for the ITAP programme. If successful in your application and work can be offered, you will be contacted and sent an Offer of Casual Employment. Please note that submitting an application does not guarantee employment.

1. Details

Title _____ Full Name _____

Date of Birth _____ Please tick if you are: Aboriginal ☐ Torres Strait Islander ☐

Postal Address _____

Home Phone _____ Mobile _____ Work _____

Email Address _____

UOW Student Number (if applicable) _____

Are you Currently a UOW Staff Employee? NO ☐ YES ☐ (please see below)

Position title _____ Staff employee number _____

2. Qualifications

(please specify year of study/or completion)

Please attach:

- A certified copy of your qualifications or a copy of your academic transcript.
- A copy of your Visa (Applies only to applicants who are not permanent residents for work purposes).

3. Relevant Experience

Please give details of other experience that may qualify you as a tutor with the ITAP program, including any previous work with Indigenous students.

TUTOR APPLICATION

4. List the subjects or discipline area that you are prepared to and are qualified to tutor

FACULTY	Please Tick	SUBJECTS
SMAH (Science, Medicine & Health)		
SOCIAL SCIENCES		
BUSINESS		
EIS (Engineering & Information Sciences)		
LHA (Law, Humanities & the Arts)		

5. Availability

Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday ☐ Sunday ☐

Further details below:

TUTOR APPLICATION

6. Declaration

1. I declare that all the information I have given in this Application is true, complete and correct, and is not false or misleading. I understand that giving false or misleading information is a serious offence under state and/or federal law in Australia.
2. I agree to inform Woolyungah Indigenous Centre in writing immediately if there is any change to the information I have given in this application.
3. I understand that Woolyungah Indigenous Centre reserves the right to vary or reverse any decision made on the basis of incorrect, incomplete, false or misleading information which I have provided.
4. I authorise Woolyungah Indigenous Centre and the University to release any personal information it holds about me to Australian Commonwealth and state government department and agencies, pursuant to the University's obligations under Australian or state law. In particular, I acknowledge that my personal information will be shared with the Department of Prime Minister and Cabinet for the purposes of monitoring and evaluating of the ITAP program.

Applicant Signature

Date

APPLICATION CHECKLIST

Incomplete forms will not be accepted

- | | |
|--|--|
| <input type="checkbox"/> Certified copy of Qualifications or academic transcript attached. | <input type="checkbox"/> All questions completed |
| <input type="checkbox"/> Certified copy of current Passport | <input type="checkbox"/> Signed application form |
| <input type="checkbox"/> Copy of Visa attached (if applicable) | |
| <input type="checkbox"/> Read Information for Applicants | |

Return completed application forms to WIC Reception or email to itas-wic@uow.edu.au