

2018 ART + TECHNOLOGY LAB SUMMER CAMP PROGRAMME

July - August 2018 For students age 11 - 14 years.



BNG Art + Technology Lab is a creative digital art-making summer camp programme for middle school students. Students will learn photography skills, create and publish their own digital photo story book and share their artworks using social media platforms such as Facebook, YouTube, and Instagram.

In the programme, students will:

- Learn photography and editing skills through the use of iPads, digital cameras, smartphones, and computer software.
- Use creative ways to expand on their photographs by incorporating various mediums such as drawing, collage, typography, photocopier, pastels, and paint.
- Explore creative writing and story-telling and incorporate this into their artworks as visuals and/ or recording sounds/ voice over applications.
- Learn creative strategies to share and promote their artworks online in a safe way.
- All participating students will also exhibit their photo story book through an online BNG art exhibition.

Cost per week: \$125 Family Members/ \$200 Non-Family Members.

All equipment and supplies provided by BNG.

Summer Camp Hours: Monday - Friday 10:00am - 4:00pm.

Located at Bermuda National Gallery, City Hall, 2nd floor, Hamilton.

If you have any questions, please contact: education@bng.bm / 295-9428

**All BNG instructors are First Aid, CPR, SCARS, Mental Health First Aide,
and SunSmart trained and certified.**

The BNG Art + Technology Lab programme is an extension of the Youth Camera Action (YCA) Programme.

BNG ART + TECHNOLOGY LAB SUMMER CAMP

APPLICATION FORMS

****Please also read and sign the BNG Policy, Consent and Emergency forms included in this BNG registration package.***

Please **CIRCLE** your selected week(s). You are welcome to enroll for more than one week.

- * July 2 - 6, 2018
 - * July 9 - 13, 2018
 - * July 16 - 20, 2018
 - * July 23 - 27, 2018
- * August 6 - 10, 2018
 - *August 13 - 17, 2018
 - *August 20 - 24, 2018
 - *August 27 - 31, 2018

The BNG Art + Technology Lab Programme is an extension of the Youth Camera Action (YCA) Programme. In staying relevant to children’s interest today, this programme expands on technological awareness and creativity. The summer camp programme run each day of the week from **10:00am to 4:00pm** starting at Bermuda National Gallery (BNG). **Please note, there is no morning or after-camp care.**

The cost for the week is \$125 BNG Family Members / \$200 Non-Members. Please make cheques payable to Bermuda National Gallery, or provide your credit card information below. To make payment in cash, please visit Bermuda National Gallery in City Hall, 2nd Floor.

Location: Bermuda National Gallery
2nd floor City Hall, Hamilton
Contact: Ms. Dany Pen, Education & Communication Officer
Tel: 295-9428
Email: education@bng.bm



Student Personal Information (print clearly)

Name: _____

What your friends call you: _____

Date of Birth: _____

Age: _____ M/F: _____

Home Address: _____

Home Phone: _____

Cell Phone: _____

Student’s Email: _____

School: _____

We encourage you to become a BNG Member. Please see our membership form for rates and benefits.

www.bng.bm

You Belong Here!

Parent/ Guardian Permission

Please have your parent/ guardian sign:
I understand that my child is applying for the BNG Art + Technology Lab Programme offered by Bermuda National Gallery. I will assist her/ him in attending and completing this programme successfully.

Signature: _____

Name: _____

Phone: _____

Parent’s Email: _____

Membership Cost: \$75 Family Membership

I would like to become a Member: Yes / No

Cost of Programme (Please circle):

\$125 BNG Family Members / \$200 Non-Members

Payment method: Visa / Mastercard / Cheque / Cash

Card #: _ _ _ _ _

Exp: _____ / _____

TOTAL: _____

2018 BNG ART + TECHNOLOGY LAB

Policy, & Consent Forms

1. Registration & Payment:

To register for the BNG Art + Technology Lab Programme, you can submit application forms via email to education@bng.bm or drop off at BNG front desk reception in City Hall, 2nd floor during Gallery hours Monday - Friday: 10:00am - 4:00pm; Saturday: 10:00am - 2:00pm.

Please ensure your submission forms include the following:

- **Registration form**
- **Signed Policy & Consent form**
- **Medical & Emergency form**

Full payment is required at the time of registration to secure a placement in the programme. You can pay by cash, credit card or cheque at the Gallery or by emailing the registration forms with credit card details submitted to education@bng.bm. (Installments can be pre-arranged with the BNG Education Officer if needed.)

All applications submitted, processed and fully paid for will receive a confirmation email receipt from the BNG Education Officer.

2. What if I need to make a change (date, membership, schedule) to my enrolled child's session?

Schedules can change rapidly. We understand if you need to make changes to your child's enrollment. Most changes in dates can be accommodated until 14 business days prior to the start of the programme, provided that there is still space in the session that you would like. Some sessions fill up quickly, so we encourage you to make your plans as early as possible.

3. Cancellation/ Refund Policy/ Change of Camp Weeks:

- 14 days notice with 20% refund of programme registration fees
- Membership fees are not refundable
- Any cancellation after 14 days will not be eligible for refunds or credits.
- Change of camp weeks must be notified to the Gallery 14 days in advance in writing or email.

Programme fees will not be refunded or prorated for any missed days due to illness, or unforeseen schedule changes. You must notify us in writing or email to Education@bng.bm of your cancellation by the above deadlines in order to be eligible for any refunds. Phone calls to report cancellations and refunds will not be accepted. If your cancellation and/or refund is approved you will receive a confirmation email from the BNG Education Officer. Membership fees are non-refundable.

4. BNG Membership:

Membership at Bermuda National Gallery has many benefits. Members not only enjoy the knowledge that they are valued supporters of the Arts in Bermuda, but also receive free unlimited admission to the Gallery, exclusive previews of our exhibitions, regular newsletters detailing coming attractions, invitations to member-only special events, and discounts.

Membership upgrade/renewal:

You can apply/renew/ or upgrade your membership to pay the Discounted Education Programme fee at any given time during registration. *Membership at the Family level or higher only applies for the discounted camp fee.*

Family Membership \$75 (includes spouse & children under 18 years). Privileges include:

- Invitations to Members' only events and exhibition previews
- Regular newsletter and calendar of events
- Free or discounted BNG Workshops
- Discounts on BNG education programmes, lectures and camps

5. Morning & After-Programme Care

Please note there is no morning and after-programme care. The BNG is not responsible for students outside of programme hours.

6. Absence, Illness, or Leaving Camp Early

If your child is sick, will be absent or needs to leave camp early, please inform the instructors well in advance in writing or email at education@bng.bm. Students without a parental note, will not be dismissed from camp early without consent.

7. Dismissal at 4:00PM

After 4:00pm, students will be dismissed from the Gallery or informed field trip site. Please ensure that your child has organized transportation. If unforeseen weather and transportation issues arise, students may arrive at the BNG after 4:00pm. Parents will be notified via phone by the Camp Supervisor if there are any delays. Parents can also contact the Gallery after 4:00pm to receive updates on the location and schedule of the camp groups.

If students need to leave camp early for another engagement, please call and notify the Gallery. BNG will not release any students without parent/guardian consent.

8. Contacting Instructors and Supervisors

To contact camp supervisors during the day, please contact the BNG. If the group is on a field trip, you can relay messages with BNG front desk receptionist who will try to contact the camp supervisors on your behalf. All phone calls after 4:00pm must be made directly to the Gallery at 295-9428. *Cellphone numbers for camp instructors and supervisors will not be given without consent.*

9. Disruption & Dismissal

Any disruptive behaviour on your child's part will be discussed with parents/guardians. If this behaviour continues, the child will be released from the programme without refund.

10. Equipment and Supplies

Your child will be loaned a camera, iPad, and various other technologies along with SDs and batteries to use throughout the duration of the camp. Please report any damages, as there is a warranty.

11. Transportation & Bus Fare

Please ensure that your child has his/her bus pass each day. Students without a bus pass should bring appropriate bus fare. If your child does not have his/her bus fare or pass, he/she will not be able to participate in the field trips. ***The BNG does not provide bus fare.***

12. Field Trips

For the duration of the programme, we will be taking field trips to different locations in order to apply knowledge that we have learned throughout our sessions. On various occasions we will be traveling by bus, ferry and/or on foot. We plan to leave from the BNG any time at or after 10:15pm. The Bermuda National Gallery is not responsible for students who are dropped off at undesignated areas and incorrect time. In order for your child to participate, Bermuda National Gallery requires Parent/Guardian consent. Your signature on this consent package gives permission for your child to participate in the BNG summer camp programme and puts him/her under the guardianship of the instructors and/or volunteers.

13. Snacks

Please pack extra snacks and water for your child. The BNG is not responsible for any cash carried by students.

- **Please pack plenty of water/drinks.**
- Please ensure your child has extra snacks for after-school.
- Please **do not pack unhealthy food** i.e high sugary food.



14. Sunsmart Programme

The BNG summp camp programme is accredited by the Sunsmart programme. Please apply sunscreen prior to arriving at the BNG and pack extra, along with a hat and sunglasses.

15. Uniform & Footwear

Your child will be given a red BNG shirt which must be worn for every class session. The shirt should not be cut or manipulated in any way during the programme. Extra T-shirts can be purchased for \$15.00 each. Students must arrive for class properly attired.

Students who are not properly dressed - e.g micro shorts, mini skirts or heels - will not be allowed to participate in the session.

Sneakers or comfortable walking shoes are required. Flip flops or beach sandals are not acceptable.

Please also ensure students have their raincoats for rainy days.

16. Photograph Consent

Please note that all created photographs, artworks, and media works by students will be used only for Bermuda National Gallery purposes. Your child may be filmed and/or photographed over the duration of the programme.

17. End of the Programme Student Presentation

Please note that we will have a brief presentation at the end of the programme displaying the students' work produced. We invite all family members to join us in this presentation.

18. Photograph Consent

Please note that all created photographs by students will be used only for Bermuda National Gallery purposes. Your child may be filmed and/or photographed over the duration of the programme.

19. Use of Photographs and Film work by Students

The Bermuda National Gallery would like your consent to use student work for promotional and fundraising purposes. Please initial here if you give permission for the BNG to publish and sell student artworks in order raise funds for BNG education programmes. **Initial here:**_____

If you have any questions, please contact BNG Education Officer Ms. Dany Pen at education@bng.bm / 295-9428.

By signing below, you are confirming that you have read all the BNG Policies and are giving consent for BNG to follow the practices outlined.

Parent/ Legal Guardian Signature

Print Name

Student Name

Date

Camp Week(s) Selected

2018 BNG ART + TECHNOLOGY LAB

Medical & Emergency Forms

**Please fill in details and submit with your applications forms to BNG*

**Please fill out ONE form PER CHILD.*

Name of Child: _____
First Last

Mother's Full Name: _____
First Last

Home #: _____ Work #: _____ Cell#: _____

Father's Full Name: _____
First Last

Home #: _____ Work #: _____ Cell#: _____

Legal Guardian's Full Name: _____
First Last

Home #: _____ Work #: _____ Cell#: _____

Home Address (Please do not list any P.O Boxes):

Mailing Address (If different from home address):

EMERGENCY CONTACT PERSON:

Contact Name: _____
First Last

Telephone #: _____ Relationship to student: _____

Please inform us of any medical conditions or allergies your child might suffer from:

If yes, does your child required medication? Please list medication:

DOCTOR'S INFORMATION:

Name: _____ Telephone #: _____

Address: _____

PICK UP / DROP - OFF DETAILS:

10:00AM drop off details: _____

4:00PM pick up/ transportation details: _____



2018 BNG ART + TECHNOLOGY LAB

Medical Background

Thank you for completing the BNG Photography Medical Background Sheet. With this information, it will allow us to understand and support your child to the best of our ability in participating and developing their creative skills in the BNG Programme.

All BNG staff members are trained and certified in: CPR, FIRST AID, SCARS and MENTAL HEALTH FIRST AIDE.

Full name of student: _____

M/F: _____ D.O.B: _____

Mother's name: _____ Father's name: _____

Contact details:
Home phone: _____ Cell phone: _____ Work phone: _____

ALLERGIES

Is your child allergic to any of the following? Please tick.

- ☐ Pollen
- ☐ Mold
- ☐ Cats
- ☐ Dogs
- ☐ Bees
- ☐ Latex
- ☐ Gluten
- ☐ Red Dye
- ☐ Wheat
- ☐ Nuts
- ☐ Milk
- ☐ Seafood

If there are other allergies not listed that apply to your child, please provide details:

Is your child currently taking any medications for their allergies? If yes, what is the name of the medication(s)?

Does your child require an Epi-pen? YES/NO

If yes, can your child administer an Epi-pen independently or will he/she need support?

MEDICAL CONDITIONS

Please tick the following medical condition(s) that apply to your child:

- ☐ Eczema
- ☐ Ear Infections
- ☐ Seizures
- ☐ Diabetes
- ☐ High Blood Pressure
- ☐ Low Blood Sugar
- ☐ Speech/Language Delay
- ☐ ADD/ADHD
- ☐ Autism
- ☐ Dyslexia
- ☐ Dysgraphia
- ☐ Anxiety Disorder
- ☐ Asthma
- ☐ Heart Problems
- ☐ Sickle Cell
- ☐ Hearing Impairment
- ☐ Sleep Disorder
- ☐ Constipation

If there are other medical conditions not listed that apply to your child, please provide details:

2018 BNG ART + TECHNOLOGY LAB

Medical Background

Is your child currently taking any medications for their medical condition?

If yes, what is the name of the medication(s)?

Will your child need to take their medication(s) during the summer camp session? Please provide details.

PAST INJURIES

Please tick the following past injuries that apply to your child:

☐ Concussion ☐ Sprains ☐ Bone Fractures ☐ Knee Injury

If there are other past injuries not listed that apply to your child, please provide details:

VISION

Does your child wear glasses? YES/NO

Will your child be wearing glasses or contact lenses during the class session?

Thank you for completing BNG Medical Background Sheet. This information will allow us to understand and support your child to the best of our ability in participating and developing their creative skills in the BNG Art + Technology Lab Programme.

Confidentiality of all information will be maintained by BNG. No copies of the information will be made or shared with any other parties.

If you have any questions about the BNG medical document, please contact education@bng.bm / 295-9428.