



# Multicultural Academic and Support Services

## Event Attendance Verification Form

You must have the bottom of the form filled out by a university official- a faculty or staff member not a student – who is running the event.

### PARTICIPANTS (please complete this section)

Your name: \_\_\_\_\_ UCFID: \_\_\_\_\_

Classification: Freshman Sophomore Junior Senior

Title of Event/Workshop: \_\_\_\_\_ Date of Event/Workshop: \_\_\_\_\_

Please circle the MASS Program(s) are you a part of:

First Generation Program

Brother to Brother

Transfer Program

Multicultural Program

Knight Alliance Network

### Please read:

- To receive credit for attending workshop or event you must attend the entire experience. Partial attendance (coming in late or leaving early) will not count towards attendance. Please plan accordingly and chose events that you can fully attend based upon your schedule.
- Falsifying information about Experience attendance in your application is an infraction of the UCF Golden Rule and will immediately disqualify you from any MASS Scholarships, in addition to other possible univeristy-wide repercussions. To find more about the Golden Rule go to: <http://goldenrule.sdes.ucf.edu/docs/GoldenRule-lowres.pdf>
- All Experience Verification forms MUST be submitted 1 week of the event to receive Experience credit.

### TO BE COMPLETED BY FACULTY/STAFF

Dear Event Faculty and Staff:

This student is in a program sponsored by the MASS office. He/she must have proof of attendance of this event in order for it to count towards fulfilling their program requirements. We expect that students who receive credit have fully participated in the experience. Partial attendance does not meet the requirement. We would appreciate if you could please complete the information below:

Faculty/Staff Name (print): \_\_\_\_\_ Department: \_\_\_\_\_

Faculty/Staff Signature: \_\_\_\_\_ E-mail: \_\_\_\_\_

Thank you for your support!

\*If you have any questions or concerns, please contact the Multicultural Academic & Support Services Office.

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