

New Graduate Course Proposal

Course Subject (eg. PSYC)	Number (eg. 810)	Units (eg. 4)
Course title (max. 100 characters)		
Short title (for enrollment/transcript - max. 30 characters)		
Course description for SFU Calendar (course descriptions should be brief and should never begin with phrases such as "This course will..." or "The purpose of this course is..." If the grading basis is satisfactory/unsatisfactory include this in the description)		
Rationale for introduction of this course		
Term of initial offering (eg. Fall 2019)	Course delivery (eg. 3 hrs/week for 13 weeks)	
Frequency of offerings/year	Estimated enrollment per offering	
Equivalent courses (courses that replicates the content of this course to such an extent that students should not receive credit for both courses)		
Prerequisite and/or Corequisite		
Criminal record check required? <input type="radio"/> Yes if yes is selected, add this as prerequisite		Additional course fees? <input type="radio"/> Yes <input type="radio"/> No
Campus where course will be taught <input type="radio"/> Burnaby <input type="radio"/> Surrey <input type="radio"/> Vancouver <input type="radio"/> Great Northern Way <input type="radio"/> Off campus		
Course Components * <input type="radio"/> Lecture <input type="radio"/> Seminar <input type="radio"/> Lab <input type="radio"/> Independent <input type="radio"/> Capstone <input type="radio"/> _____		
Grading Basis <input type="radio"/> Letter grades <input type="radio"/> Satisfactory/ Unsatisfactory <input type="radio"/> In Progress / Complete		
Repeat for credit? <input type="radio"/> Yes <input type="radio"/> No	Total repeats allowed? _____	Repeat within a term? <input type="radio"/> Yes <input type="radio"/> No
Required course? <input type="radio"/> Yes <input type="radio"/> No	Final exam required? <input type="radio"/> Yes <input type="radio"/> No	Capstone course? <input type="radio"/> Yes <input type="radio"/> No
Combined with a undergrad course? <input type="radio"/> Yes <input type="radio"/> No If yes, identify which undergraduate course and the additional course requirements for graduate students:		

* See important definitions on the curriculum website.

RESOURCES

If additional resources are required to offer this course, provide information on the source(s) of those additional resources.

Faculty member(s) who will normally teach this course
Additional faculty members, space, and/or specialized equipment required in order to offer this course

CONTACT PERSON

Academic Unit / Program	Name (typically, Graduate Program Chair)	Email
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ACADEMIC UNIT APPROVAL

A course outline must be included.

Non-departmentalized faculties need not sign

Graduate Program Committee	Signature	Date
Department Chair	Signature	Date

FACULTY APPROVAL

The course form and outline must be sent by FGSC to the chairs of each FGSC (fgsc-list@sfu.ca) to check for an overlap in content

Overlap check done? ☐ YES

This approval indicates that all the necessary course content and overlap concerns have been resolved. The Faculty/Academic Unit commits to providing the necessary resources.

Faculty Graduate Studies Committee	Signature	Date
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A library review will be conducted. If additional funds are necessary, DGS will contact the academic unit prior to SGSC.

SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee	Signature	Date
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ADMINISTRATIVE SECTION (for DGS office only)

Library Check: _____

Course Attribute: _____

Course Attribute Value: _____

Instruction Mode: _____

Attendance Type: _____

If different from regular units:

Academic Progress Units: _____

Financial Aid Progress Units: _____