



Peer Tutor Request

1. *Bring to East Campus, Academic Resource Center, Room 211 (Academic Advising Center, 2nd Floor)*
2. *Insert into Timestamp Machine & Initial Form*
3. *Place in "Peer Tutor Request" Box*

All tutorial services begin after the course add/drop period and end on the last day of class. The last day to request a tutor is generally two days after the course withdrawal deadline. All tutor requests are processed on a first come, first served basis. You will receive an email regarding the status of your tutor request within 2-5 business days.

_____ is requesting a tutor for: _____
(your name) (course name & number)

Instructor: _____

Unique ID (e.g. 0765432): _____ Email: _____

Special Request (not guaranteed):

For ARC Use Only

Wait List Date: _____ Initials: _____

Match Date: _____ Tutor: _____ Initials: _____

SISS Date: _____