

Graduate Program Course Substitution Petition Instructions:

The HHP Graduate Committee Course Substitution Petition form (page 21) must be completely filled out according to the following criteria. In the event that a request is incomplete or incorrectly filed, it will not be acted upon until corrected. Petitions shall be grammatically correct. Petitions that are explained fully are more likely to be received positively.

1. Petition must be typed (the committee will not act on hand written petitions).
2. All courses cited must include:
 - a. Course name, number, and department taken
 - b. Semester/Quarter taken, if appropriate
 - c. Grade received, if appropriate
3. A separate form must be completed for each request.
4. Contain student signature and date of request.
5. Advisor signature and date of review.
6. Attach transcript (can be unofficial) and Program of Study form.
7. Copy of catalogue description and (if possible) syllabus.
8. Submit request to the HHP Graduate Program Coordinator.
9. Petitions acted upon will be returned to advisor.
10. A copy of this petition is available from the Graduate Program Coordinator.

**GRADUATE COMMITTEE COURSE SUBSTITUTION FORM/PETITION
DEPARTMENT OF HEALTH AND HUMAN PERFORMANCE
THE UNIVERSITY OF MONTANA**

Date Received by Graduate Coordinator _____

I, _____ petition to: Waive or Substitute

Course

Name: _____

Number: _____

Department: _____

If Substitute for Course

Name: _____

Number: _____

Department: _____

State your reasons clearly: (attach additional sheets if necessary).

Student's Graduate Program Option (circle): Exercise Science Community Health No Option

Student's Signature

Date

Student's ID Number

Missoula Address

Phone Number

I have reviewed this request and discussed it with the above student and find it to be appropriate. Yes No

Advisor's Signature

Date

Do not type below this line

Action of HHP Graduate Committee: Yes

No

Effective Date _____

Yes No _____

Yes No _____

Yes No _____

Committee Members

Date

Meeting Date _

Incomplete Request

Resubmit by _

Committee Comments: