



Children's Services - Childcare Registration Form

Please return to: Childcare Registration Officer, City of Melbourne, GPO Box 1603, Melbourne 3001
Telephone: 9658 9044 Fax: 9658 8766 Email: childcare@melbourne.vic.gov.au

Application Date

...../...../.....

Starting Date Care Required:

...../...../.....

SERVICE OF CHOICE (Please number in order of preference 1 - 5)

Hotham Hub Children's Centre ~ 113 Melrose Street, North Melbourne VIC 3051
(Long Day Care Only)

Phone: 9658 6611
Email: hhcc@melbourne.vic.gov.au

Lady Huntingfield Early Learning and Family Services Centre ~ 87 Haines Street,
North Melbourne VIC 3051
(Long Day Care only) **CLOSED, RE-OPENING 2021**

Phone:
Email: childcare@melbourne.vic.gov.au

North Melbourne Children's Centre ~ 28 Howard Street, North Melbourne VIC 3051
(Long Day Care only)

Phone: 9328 1592
Email: northmcc@melbourne.vic.gov.au

DAYS OF CARE / EDUCATION REQUIRED (Please tick)

Monday

Tuesday

Wednesday

Thursday

Friday

Are these days flexible? Yes No

CHILD INFORMATION

Child #1

Child's First Name: Child's Family Name:

Child's Date of Birth: Gender: M or F:

Child of Aboriginal or Torres Strait Islander descent? Yes No

Does your child have a diagnosed disability? Yes No

Is this child currently enrolled at another centre? Yes No

(Please note: this is for statistical purposes only and will not alter your position on the list)

Is this child currently enrolled at a centre within the City of Melbourne municipality? Yes No

(Please note: this is for statistical purposes only and will not alter your position on the list)

Child #2

Child's First Name: Child's Family Name:

Child's Date of Birth: Gender: M or F:

Child of Aboriginal or Torres Strait Islander descent? Yes No

Does your child have a diagnosed disability? Yes No

Is this child currently enrolled at another centre? Yes No

(Please note: this is for statistical purposes only and will not alter your position on the list)

Is this child currently enrolled at a centre within the City of Melbourne municipality? Yes No

(Please note: this is for statistical purposes only and will not alter your position on the list)

Note: Please complete another application form for any additional children

PARENT DETAILS – Parent one

Given Name:

Family Name:

Address:

.....

.....

Suburb: State: Postcode:

Preferred Contact Number: Secondary Contact Number:

Email Address:

Please select which of the following relates to you:

- | | |
|---|--|
| <input type="checkbox"/> Single Parent | <input type="checkbox"/> Employed by the City of Melbourne |
| <input type="checkbox"/> Working Parent | <input type="checkbox"/> Parent seeking work |
| <input type="checkbox"/> Current Health Care Holder | <input type="checkbox"/> Respite for Parent |
| <input type="checkbox"/> Living in the City of Melbourne boundary | <input type="checkbox"/> Studying |

Do you have a referral from the Department of Human Services? Yes No
(If yes, please provide a copy)

If English is a second language, please fill in first language:

Do you require an Interpreter? Yes No

PARENT DETAILS – Parent two

Given Name:

Family Name:

Address:

.....

.....

Suburb: State: Postcode:

Preferred Contact Number: Secondary Contact Number:

Email Address:

Please select which of the following relates to you:

- | | |
|---|--|
| <input type="checkbox"/> Single Parent | <input type="checkbox"/> Employed by the City of Melbourne |
| <input type="checkbox"/> Working Parent | <input type="checkbox"/> Parent seeking work |
| <input type="checkbox"/> Current Health Care Holder | <input type="checkbox"/> Respite for Parent |
| <input type="checkbox"/> Living in the City of Melbourne boundary | <input type="checkbox"/> Studying |

Do you have a referral from the Department of Human Services? Yes No
(If yes, please provide a copy)

If English is a second language, please fill in first language:

Do you require an Interpreter? Yes No

The City of Melbourne is committed to protecting your privacy. The personal, health and/or sensitive information requested on this form is being collected by City of Melbourne for the purpose of allocating your child to childcare or any other directly related purpose. The personal, health and/or sensitive information provided will not be disclosed to any other external party without your consent, unless required or authorised by law. However, it may be shared between City of Melbourne owned and run centres. If the personal, health and/or sensitive information is not collected, we will not be able to fully assess your needs, identify any relevant fee rebates or to contact you should a place become available for your child. If you wish to alter any of the personal, health and/or sensitive information you have supplied to City of Melbourne, please contact Council via telephone 9658 9044 or email childcare@melbourne.vic.gov.au