BOOTHS

VISITORS / CONTRACTORS MEDICAL QUESTIONNAIRE

All visitors & contractors must report to reception. If visitors / contractors / temporary staff are only entering the warehouses, they must read this document & acknowledge so on the signing in sheet.

If visitors / contractors / temporary staff are to enter the Warehouse or Manufacturing Dept then this form must be fully completed & checked prior to entry to those 2 food handling departments.

Please read carefully and tick as appropriate:

		Yes	No
1	Are you or have you in the past 24 hours, suffered from sickness / vomiting or diarrhea?		
2	Are you suffering from any conditions of the skin, hands, arms or face?		
3	Are you suffering from boils, sties or septic finger?		
4	Do you suffer from discharge from eye, ear, gums or throat?		
5	Are you suffering from a heavy cold or flu?		
6	Have you been in contact with anyone who may have been suffering from enteric fever e.g. Typhoid, Paratyphoid or Hepatitis?		
7	Are you required to carry medicines which we should be made aware of?		
8	Do you understand all of the above?		
Please tick to say you have read and understood the following company policies which can be found on the reception wall			
Visitor / Contractor - Personal Hygiene Procedure			

If you answered 'Yes' to any question (apart from number 8), provide details:……

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Declaration

- **I am not suffering from any infection and know of no reason why I should not enter the factory.**
- **I have read & signed the attached Factory rules & have removed all jewellery and watches.**
- **My tools / equipment are clean & free from contamination.**
- **My oils / greases / lubricants etc are food grade & allergen free. I can provide SDS's if requested.**
- **I declare that to the best of my knowledge the information provided is true.**

Print:……. Sign: …….

Reason for Visit:……..

Company (Visitor):……....

Date:……Time:……..

Checked on behalf of EH Booths & Co (prior to entering the factory/warehouse)

Print:……. Sign: …….