

# NOTIFICATION OF MEETING OR EXPECTED VISITORS



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or fax to: LSS Operational Communications Centre at **416-325-9912**

## MEETING INFORMATION:

DATE:

TIME:

ROOM #:

Host/Convener:

## VISITOR(S) INFORMATION

NO.	VISITOR'S NAME	VISITOR'S ORGANIZATION (OPTIONAL)
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		

NAME:

DATE:

COMMENTS:

TEL.:

FAX:

E-MAIL: