IPMA-HR
INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION for HUMAN RESOURCES

International Training Conference & Expo
Registration Form
September 16-20, 2017 | San Antonio, TX

1. Registrant Information

First Name _____ **Last Name** _____

Designation (i.e. Ph.D., IPMA-CP etc.) _____ **Nickname:** _____

Title _____ **Agency/Org.** _____

Mailing Address _____

City _____ **State/Province** _____ **Zip/Postal Code** _____ **Country** _____

Phone _____ **Fax** _____ **E-mail (required)** _____

IPMA-HR Member # (required for all members) _____

❑ Check here if you require special accommodations to fully participate, or you have special dietary needs. Please attach a written description of your needs.

❑ First time Attendee

2. Registration Information

Pre-Conference Workshops (requires additional registration fees in addition to conference registration below- See course descriptions on back of form)

Sunday, September 18	IPMA-HR Member	Non-Member
❑Leveraging the Power of Employee Engagement in Government Part I and II (1 day- 8:30 am-5:00 pm)	❑ $250	❑ $350

Full Conference Registration

	Early Bird Ends 7-31-16	Advance Ends 8-30-16	On-Site
IPMA-HR MEMBER Full Conference*	❑ $649	❑ $699	❑ $749
JOIN IPMA-HR NOW** Full Conference*	❑ $754	❑ $804	❑ $854
NON-MEMBER Full Conference*	❑ $849	❑ $899	❑ $949

*Full Conference registration fee includes all reception/meal functions as indicated on the conference schedule.

***Join IPMA-HR Now*: this option includes a one year online membership with IPMA-HR and your pre-conference registration fees at the member rate.

One Day Registration
Please indicate the day of your attendance: ❑ **Monday** ❑ **Tuesday** ❑**Wednesday**

	Early Bird Ends 7-31-16	Advance Ends 8-30-16	On-Site
IPMA-HR MEMBER One Day	❑ $279	❑ $299	❑ $329
NON-MEMBER One Day	❑ $349	❑ $369	❑ $399

STUDENT One Day	❑ $175

*One-Day Registration includes social activities for that day.

3. Additional Events and Activities

Social Activities
Tickets for the events listed below are included with the full registration for member and/or non-member. *You DO NOT have to check the event(s) unless you are purchasing an additional ticket.* Tickets are required for admission to all events.

Sunday, September 18	❑ **Welcome Reception**	**$50**	**QTY** _____	**$** _____
Monday, September 19	❑ **Awards Luncheon**	**$50**	**QTY** _____	**$** _____
Tuesday, September 20	❑ **Celebration Reception**	**$50**	**QTY** _____	**$** _____
Package of all 3 social events		**$130**	**QTY** _____	**$** _____

Ideal for a spouse or travel companion (Guest)
Includes tickets to Welcome Reception, Awards Luncheon and Celebration Reception

4. Fees

Registration $_____

Pre-Conference Workshop $_____

Additional Social Activities $_____

Discount $_____
(Full conference participants with three or more staff from the same organization/agency can deduct $50 from the applicable registration fee for each registrant. Each member of the group must complete a registration form. All group registration forms must be submitted simultaneously.)

Total Conference Fee **$**_____

5. Payment

Your full conference registration fee includes all reception/meal functions (Welcome Reception, Awards Luncheon, and Celebration Reception).

❑ Check Enclosed

❑ MasterCard ❑ Visa

Card # _____ Exp. Date _____

Name of Card Holder _____

Signature _____

❑ **Check here if you prefer to receive your receipt via email.**

Registrations received without payment **will not** be processed. If paying by check or P.O. and payment is not received **September 12, 2016,** you will be asked to submit another form of payment on-site.

- FAX registration form with credit card information to **(703) 684-0948**
- EMAIL registration form with credit card information to **meetings@ipma-hr.org**
- MAIL registration form with payment payable to **IPMA-HR**
  IPMA-HR Annual Conference
  1617 Duke Street, Alexandria, VA 22314

Confirmation:
Written confirmation via e-mail within 10 days of receipt of your completed registration and payment.

Terms & Conditions/Cancellation/Refund Policy:

- Consent to use of photographic images: registration and attendance at, or participation in, the IPMA-HR Conference, meetings, and other activities constitute an agreement by the registrant for IPMA-HR's use and distribution (both now and in the future) of the registrant's or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.
- By registering for this conference you agree to the terms & conditions and the cancellation/refund policy.
- All cancellation requests must be submitted in writing and received by **August 30, 2016**, to qualify for a refund. **A $75 administrative fee will be deducted**.
- Registration fees will not be refunded to cancellations received after **August 30, 2016**, and no-shows.
- One registration transfer will be allowed per registration. Each additional registration transfer will be assessed a $75 administration fee.

Pre-Conference Workshop Descriptions

Leveraging the Power of Employee Engagement in Government

Attend a 1 day training, which will prepare participants for developing and improving upon employee engagement strategies, with a focus on engagement in the unique environment of government. Research tells us that organizations with highly-engaged employees outperform those with low employee engagement, including in government. Despite the link to organizational performance, a 2012 employee engagement survey conducted by IPMA-HR, ADP and Governing, found that only 30 percent of organizations conduct employee engagement surveys.

Conducting a Job Analysis

Attend a one day training covering the required fundamentals of a job analysis through the IPMA-HR job analysis method. This method is designed to be applicable to a wide range of organizations, adaptable to different degrees of potential scrutiny, and provide data that can be used for a variety of human resources activities such as the establishment of class specifications and minimum qualifications, the design of training and compensation programs, and the development of content valid selection procedures.

Essentials of Employment & Labor Law Update

Join employment and labor law attorney David Ritter,a partner with Barnes & Thornburg, for a half-day pre-conference workshop that provides the most comprehensive, practical, up-to-date employment law training available for public sector HR practitioners. This 4-part half-day workshop is geared to the real-world needs of human resources professionals and managers, providing "best practice" insights and information on some of the most pressing issues in employment and labor law today.