



Form No:

SOR ID No:

APPLICATION FORM

FOR SURVEY OBSERVATION REPORT

FOR THE WIDTH OF MEANS OF ACCESS, ITS CHARACTER & ALIGNMENT IF ANY..

To
The Assistant Engineer (Civil) ,
Chief Valuer & Surveyor's Department,
The Kolkata Municipal Corporation,
5, S. N. Banerjee Road, Kolkata – 700013.

Date:

REF :

Assessee No(s)	Owner(s) Name	Owner(s) address

Ward No.: Premises No. Street Name :

Dag No. (C.S.) : Dag No. (R.S.) : PLOT NO.

KHATIAN NO. : MOUZA.....

J.L.No.....

Touza No. : Holding Map Name Holding Map No.....

Area of Land (in Sq.Mt) Police Station

Attorney Name Mailing Assessee No.

No. of Block(s) : Ht. of Building (Mt.): Area of Building (Sq.M.)

Sir,

I, Sri / Smt (in Block Letters) , the L.B.S. / Architect engaged by the aforesaid said Owner(s), hereby intend to get a Survey Observation Report for the above premises.

I am enclosing herewith the following: -

- Power of Attorney.
- Three copies of Drawing sheets consisting of i) Site Plan (1:600), ii) Key / Location plan (1:4000), iii) Ex. G.F. Plan with line Diagram (1:100), iv) Proposed G.F. Plan (1:100). All Drawings have been prepared in compliance with Rules 5, 6, 7 & 9 of K.M.C. Building Rules 1990. Duly signed by Concerned L.B.S. / Empanelled Architect.
- Up to date Property Tax Receipts and / or Copy of Assessment Book or Mutation Certificate or Mutation Approval Slip, duly signed by Concerned L.B.S. / Empanelled Architect.
- Deed of Conveyance with site plan (Registered boundary declaration if site plan is not available) along with the abutting Road Width.

CERTIFICATE / UNDERTAKING GIVEN BY L.B.S. / ARCHITECT

- i) I undertake that I have prepared all the enclosed drawings after thorough Site Inspection & after verifying the same with the legal documents supplied by the Owner / Owners of the above said premises
- ii) I am certifying that all the above information is true to my knowledge.
- iii) In case of misrepresentation of the aforesaid facts; the Kolkata Municipal Corporation (K.M.C.) has the liberty to revoke the Survey Observation Report and revoke the Building Permit, if any, granted on the basis of this Survey Observation Report. Also K.M.C. has the right to revoke the License (in case of a L.B.S.) or intimate to the Council of Architecture for revocation of the Registration (in case of an Empanelled Architect).

Signature of L.B.S. / Empanelled Architect License No. : Registration No. :

L.B.S. / Empanelled Architect Name

Address :

Phone No. : Mobile No. :