

# Time Off Request Form

Northeast Georgia Council CRM Summer Camp Staff

Name \_\_\_\_\_

## DO NOT MAIL

**All Time Off requests must be submitted on this form no later than **May 29th** for Camp Rainey Mountain Staff for Scoutland Adventure Camp Staff Members. Turn this form in when you arrive AT CAMP. DO NOT MAIL this form to the Scout Office.**

NEGA Week	Dates	Time Off Request	Reason	Approval
CRM Staff	May 26-June 1			
CRM 1	June 2-June 8			
CRM 2	June 19-15			
CRM 3	June 16-22			
CRM 4	June 23-29			
CRM 5	June 30-July 6			
CRM 6	July 7-13			
CRM 7	July 14-20			

1. Fill out and return to your program director.

2. If you will be gone for an entire, specific week, please write **ALL** in the "Time Off Request" Box

Week 3	June 16-22	All	Soccer Camp	
--------	------------	-----	-------------	--

3. If you will only be gone for one or more days, but not the entire week, please list the days you will be gone.

Week 6	July 7-13	7/11/19, 7/12/19	Orthodontist, visiting Grandma	
--------	-----------	------------------	--------------------------------------	--