

[www.insolvency.govt.nz](http://www.insolvency.govt.nz)**BUDGET FORM****Full name of debtor:** \_\_\_\_\_**Estate number:**

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If you are flatting or boarding please complete the budget for your income only, as well as your share of the household expenses and all other costs.

**OR** if you are living with a spouse/partner/family then please include all the income sources for your household, including your partner's earnings, and any child support or benefits received.

These expenses are joint with my spouse/partner/family: ☐ Yes ☐ No

Number of adults this budget covers:

Number of children this budget covers:

**Income:****My weekly income (before tax & other deductions) (A)**

**Deductions:**

PAYE/Tax

Child Support

KiwiSaver

Student loan

Other – explain here: \_\_\_\_\_


**Total deductions (B)****My weekly take home pay (A minus B)**

My partner's weekly take home pay

Other income – explain here: \_\_\_\_\_


**Total household income after deductions:**


**COSTS/PAYMENTS:**

Rent / mortgage payment

Power / phone / gas

Home insurance / rates

Food / groceries

Car payments

Car insurance / maintenance

Fines

Petrol

Public transport / parking

School fees and costs

Doctor / dentist

Medicines / prescriptions

Clothes / shoes

Other – explain here: \_\_\_\_\_


**Total amount of weekly costs/payments:**

**Do not include general repayments of money you owe, as payments to your unsecured creditors must stop on the date that your application is accepted.**

Please explain if any of your costs are high for any specific reason. Proof of expenses may be requested.

Any personal information collected is for the purpose of administering a Bankruptcy / No Asset Procedure in accordance with the Insolvency Act 1967 or 2006. The information will be released to other parties only with your authorisation or in compliance with the Privacy Act 1993 or the Insolvency Act 1967 or 2006. You are obliged to provide this information under the Insolvency Act 1967 or 2006. You may have access to and request correction of any personal information.

I have attached two wage slips OR a letter from my employer detailing my job and wages. ☐ Yes ☐ No

*If you answered "No" to this statement make sure you post one of the above documents to ITS within seven days of completing this form.*

I, \_\_\_\_\_ believe that this is a correct summary of my weekly income and expenses.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

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**PLEASE RETURN YOUR COMPLETED BUDGET FORM TO:**  
**Post: Insolvency and Trustee Service, Private Bag 4714, Christchurch 8140**  
**Fax: 0508 464 327**  
**Email: [applications@insolvency.govt.nz](mailto:applications@insolvency.govt.nz)**