New Hampshire
Department of Revenue Administration

School Forms Required

The following list includes the forms required by school districts to be filed with the department. Many of the forms are now created and processed through the Municipal Tax Rate Setting Portal (MTRSP). The forms and instructions on our web site can be accessed at: http://revenue.nh.gov/forms/school.htm.or by clicking on the linked form number below. Please contact the Municipal Bureau at (603) 230-5090 with questions.

FORM NAME	FORM NUMBER	REQUIRED SIGNATURES	DUE TO DRA
Warrant	N/A	Majority of School Board	20 days after meeting
School Budget Form	MS-26	Majority of School Board	20 days after meeting
Dependent School Budget Form	MS-26c	Majority of School Board	20 days after meeting
School Budget Form	MS-27	Majority of Budget Committee	20 days after meeting
School Default Budget *(SB2 Only)*	MS-DS	Majority of School Board or Majority of Budget Committee *(following adoption of RSA 40:14-b)*	20 days after meeting
Deliberative Minutes *(SB2 Only)*	N/A	School District Clerk, Certified	20 days after meeting
Sample Ballot *(SB2 Only)*	N/A	School District Clerk, Certified	20 days after meeting
Annual Meeting Minutes	N/A	School District Clerk, Certified	20 days after meeting
Voting Results *(SB2 Only)*	N/A	School District Clerk, Certified	20 days after meeting
Report of Appropriations Actually Voted	MS-22	Superintendent, School District Clerk, Majority of the School Board	20 days after meeting
Revised Estimated Revenues	MS-24	Preparer	September 1
School Financial Report	MS-25	School Board Chairperson, Superintendent, Majority of School Board	September 1
Annual Report	N/A	N/A	To Department of Education 20 Days after meeting
Report of Locally Elected Auditor(s)	MS-60	School District Auditor	September 1
Auditor Option and Schedule	MS-60A	School District Official	10 Days after close of FY