

SCHOOL MINIBUS ENQUIRY FORM



ST LAWRENCE
COLLEGE

St Lawrence College
Ramsgate
Kent
CT11 7AE

Transport Coordinator
T: +44 (0) 1843 572875
E: transport@slcuk.com

www.slcuk.com

St Lawrence College operate a daily school minibus service for pupils from selected pick-up points, available to pre-book for the journeys to and/or from the school.

Please complete this form to request a booking for this service. Places are available subject to availability. Your booking is secured when you receive a confirmation email from us.

Completed School Minibus Enquiry forms to be sent to Transport Coordinator at transport@slcuk.com

PUPIL (PASSENGER) DETAILS			
Forename		Surname	
Date of Birth		Pupil Mobile Number	

PARENT / GUARDIAN DETAILS			
Full Name		Mobile Number	
Email Address		Other Contact No	

FREQUENCY OF USE										
Monday		Tuesday		Wednesday		Thursday		Friday		Saturday
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM *

* AM School run ONLY on Saturday

PICK UP / DROP OFF POINTS		
Location	Pick Up (AM)	Drop Off (PM)
Deal (Railway Station)	<input type="checkbox"/>	<input type="checkbox"/>
Sandwich (Railway Station)	<input type="checkbox"/>	<input type="checkbox"/>
Monkton (St Nicholas Roundabout, Potten St Rd layby)	<input type="checkbox"/>	<input type="checkbox"/>
Herne Bay (The Harvester, Thanet Way)	<input type="checkbox"/>	<input type="checkbox"/>
Whitstable (Railway Station)	<input type="checkbox"/>	<input type="checkbox"/>
Chestfield (McDonalds)	<input type="checkbox"/>	<input type="checkbox"/>
Long Reach (Long Reach Roundabout)	<input type="checkbox"/>	<input type="checkbox"/>

PRICING

Weekly usage: £25.00 per person (11 Journeys) / Daily or Ad-Hoc Usage: £5.00 per person

KEY FACTS

School run fees will be billed in advance and added to your termly bill.

Please refer to full Terms and Conditions over page.



TERMS AND CONDITIONS

- The School aims to provide 6 inbound and 5 outbound transport runs per week from Monday to Saturday during term time to each destination. There is no scheduled outbound leg on a Saturday.
- The transport timetable will be subject to confirmation and will be published to all users prior to the start of term.
- Due to potential restrictions on transport availability on the last day of each full term and each half term, outbound transfers may not run but, in any case, will not be charged to parents. Parents should expect to have to make alternative arrangements to cover this leg.
- All transport requests and changes should be sent to the Transport Coordinator via transport@slcuk.com
- Regular (weekly) users will be billed in advance on a termly basis and will be guaranteed a place on School transport.
- 30% Sibling discount available.
- Casual users are allocated seats subject to availability and will be required to pay a higher rate calculated on a 'per trip' basis and invoiced in arrears.
- All timings are subject to traffic conditions and any changes will be notified by the Transport Coordinator.
- If pupils cannot make inward or outward journeys, parents must inform the Transport Coordinator as soon as possible, to avoid unnecessary delays to the transport timetable.
- All passengers making outward journeys from the College will be checked 'on' by College staff prior to departure.
- Parents are responsible for ensuring that their children are delivered to the inbound departure point and collected from the outbound drop-off point.
- Seat belt laws regarding size and height are in force and affect passengers under 4ft 5ins and especially those under 14 years of age. Parents must seek approval to travel from the Commercial Manager if their child requires a child seat.
- In the unlikely event a school minibus is not available then suitable alternative transport will be arranged.
- Regular (weekly) users are required to provide half a term's notice if they wish to cancel their place.
- To assist us in our duty of care for your child whilst using this minibus service please disclose below if your child has limited mobility, any medical condition or health problems:

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