



RESTAURANT EVENT

CREDIT CARD AUTHORIZATION FORM

Please complete form below

Event Date (month, day, year) _____

Start Time _____ End Time _____

Guest Name _____

Size of Party _____

(A guarantee guest count is required 24 business hours in advance of your event. However, if this guarantee is not received at this time, you will be charged for the original estimated number of guests)

Payment Information

Name of Cardholder (As it appears on credit card)

Billing Address _____

City, State, Zip _____

Contact Phone _____

Alternate Phone _____

Email Address _____

Please Circle Credit Card Type Below

VISA AMERICAN EXPRESS DISCOVER MASTER CARD

Credit Card # _____

Expiration Date _____ CVV Code _____

Cardholder Signature _____

Date _____

assaggioseattle.com

206.441.1399

2010 4th Ave

Seattle, WA 98121

events@assaggioseattle.com



Additional Reservation Information

Type of Event _____

Onsite Contact _____

Menu Selection _____

of Guests With Food Allergies or Dietary Restrictions _____

Pre-selected Wines _____

Is There Anything Else Needed For Your Event? _____

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Event Reservation Terms & Conditions

Cancellation Policy For Parties over 14 at Assaggio, Reservations will be held with credit card number. In the event of that the reservation is cancelled within 5 days of your event, your credit card will be automatically charged \$250.00.

Cancellation Policy For parties over 20 at Assaggio, A deposit of 25% of the estimated food and beverage will be charged to the credit card as noted on this contract. In the event that your event is canceled within 20 days of your reservation, this fee will be refunded. Reservations are not confirmed until a signed contract and deposit is made.

Dress Code: The dress code of the restaurant is Business Casual. Please inform everyone in your party of the standards of the restaurant, which prohibit workout wear, swimwear, sleeveless shirts on men, etc. If you or your guests have any questions relating to the dress code, please contact the restaurant prior to your arrival.

Guarantee Policy: A guarantee guest count is required 24 business hours in advance of your reservation. However, if this guarantee is not received at this time, you will be charged for the original estimated number of guests. Acceptance and signature of this contract authorizes Assaggio to charge any and all cancellation fees to the credit card on file.

Time Constraints & Penalties: In an effort to respect the integrity of the reservations made out by guests, we expect that your event will begin promptly within 15 minutes of the scheduled start time, and that the event will conclude within 15 minutes of the scheduled end time.

Payment Policy: A total of one (1) check will be presented to your party. The check may be paid with no more than three (3) different tenders in any combination of cash, or credit card.

I have read the above contract, restaurant policies and procedures printed in this contract. I agree to the terms and conditions mentioned above. This booking will remain tentative and subject to cancellation by the restaurant until this contract is signed by the organization (you) and received by the restaurant (us). Upon receipt of this form, I will put together your event based upon your specific needs and send to you via email for your approval.

We look forward to working with you and having your at our restaurant and home!

On behalf of Reservation Holder, Company

Date

On behalf of Assaggio Ristorante Seattle

Date

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