



*For Lavender Nursery, Abbey Pre-school and Acacia Pre-school*

Date Place Required: .....

Note: Waiting list criteria apply. These vary according to the setting you are applying for. Applications will be ranked initially by date of receipt. Thereafter, other waiting list criteria will be considered. Places are offered according to the preferences requested by parents and the spaces available for the age group of your child. Therefore it is in your interest to be as flexible as possible when requesting the days that you require childcare overleaf.

## Lavender Nursery Choices

The nursery is open 08:00 to 18:00 Monday to Friday, for either all year round or term time only care.

### Preferred days and number of weeks of the year

Please select three options in order of preference 1 to 3, where 1 is your top preference. Put the numbers 1 to 3 in the relevant blank boxes below. Requests for 5 days a week will be given a higher priority.

	All year round (50 weeks)	Term time only (39 weeks)
5 days, all day		
3 days, all day (Mon, Tue and Wed)		
3 days, all day (Wed, Thur and Fri)		
2 days, all day (Mon and Tue)		
2 days, all day (Thur and Fri)		

## Pre-School Choices

Priority is given to 2-year-olds receiving free early education. A small number of paid-for places may be available. Pre-school places are for 5 days a week, Monday to Friday, term time only (39 weeks).

### Preferred Pre-School and Session

Please select three options in order of preference 1 to 3, where 1 is your top preference. Put the numbers 1 to 3 in the relevant blank boxes below.

	9am -12pm	12.45 - 3.45pm
<i>Abbey Pre-School</i>		Setting Closed
<i>Acacia Pre-school</i>		
<i>Lavender Nursery pre-school sessions</i>		

If your child has a sibling at a setting you have selected above, please specify which setting (waiting list criteria)	
If a place is unavailable, do you wish to be put on a waiting list?	Y / N
We work alongside Merton's children's centres. If a place becomes available, we may check your details on the children's centre database to help us to tailor our service to your needs. Do you agree to this?	Y / N

### Other information and agreement

If you are placed on a waiting list, we will contact you by email regularly to check whether your details or requirements have changed and to let you know if a space becomes available for your child.

For all paid-for places, a deposit is required before the placement starts. Fees are monthly, payable in advance and collected by direct debit. Please see our fees list for full details.

The information you provide on this form will be held in accordance with the Data Protection Act 1988.

Parent /Carer Signature:

Date:

Please return your completed form to Lavender Nursery or to Abbey, Acacia or other Merton Children's Centre or you can email it to [mcs@merton.gov.uk](mailto:mcs@merton.gov.uk). If you have any queries please call 020 8274 5879.