



## IMMIGRATION INFORMATION FORM FOR INTERNATIONAL GRADUATE STUDENTS

This form should be used to obtain information from applicants who are non-U.S. citizens, and will require the issuance of an I-20 (for F-1 visa status) or DS-2019 (J-1 visa status) immigration document in order to attend Virginia Tech in an approved student immigration status.

**Please check one of the following:**  New Student  New Transfer Student  Re-admit to VT  
 Current J-1 student changing J sponsorship to VT  Current VT Student - Change in educational level

### Personal Information

(Note: If you have only 1 name, enter it as the Surname/Primary Name. First, Middle and all other names should be entered as the Given Name)

Surname/Primary Name \_\_\_\_\_ Given Name \_\_\_\_\_ Middle (if applicable) \_\_\_\_\_ VT Student ID # \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ City of Birth \_\_\_\_\_ Country of Birth \_\_\_\_\_  
(MM/DD/YYYY)

Country of Citizenship \_\_\_\_\_ Country of Legal Permanent Residency \_\_\_\_\_

Gender:  Male  Female Email Address \_\_\_\_\_ Phone # \_\_\_\_\_

Foreign Residence Address (**Required**): (Street, Road, PO Box) \_\_\_\_\_

(City) \_\_\_\_\_ (Province) \_\_\_\_\_ (Country) \_\_\_\_\_ (Mail Code) \_\_\_\_\_

U.S. Address (if currently residing in the U.S.): (Street) \_\_\_\_\_

(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip Code) \_\_\_\_\_

To which address would you like your immigration document to be mailed?  Foreign Residence  U.S. Address  Other

Indicate Other Address \_\_\_\_\_

Applying for:  Fall  Spring  Summer I  Summer II Year 20\_\_ Major (Field of Study) \_\_\_\_\_  Master's  PhD

### Immigration Information: (Please attach a copy of your passport identification page)

Are you currently in the United States?  Yes  No

If yes, please attach copies of your current immigration document(s).

1. What is your current immigration status?  F-1  J-1  F-2  J-2  H-1b  H-4  Other \_\_\_\_\_

2. What is your SEVIS ID number, if you have one? \_\_\_\_\_

3. Are you currently attending a U.S. school or university?  Yes  No

If yes, please list the school/university \_\_\_\_\_

4. Do you plan to leave the U.S. prior to coming to Virginia Tech?  Yes  No If yes, when? \_\_\_\_\_

### Dependent Information: (For each dependent, please attach a copy of passport identification page)

I will come to Virginia Tech alone.

The following dependents (spouse and/or children) will accompany me to the United States.

The following dependents (spouse and/or children) are currently with me in the United States and will remain with me.

Surname	Given Name	SEVIS #N	Date of Birth	Country of birth	Gender	Relationship
					<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Spouse <input type="checkbox"/> Child
					<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Spouse <input type="checkbox"/> Child
					<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Spouse <input type="checkbox"/> Child



Funding Information:

Indicate the source of your funding and the amount in U.S. dollars. Financial documents older than six months are not acceptable. Statements must be in English, or have a translation attached.

Amount
PERSONAL FUNDS: (Attach original bank statement)
PARENTS AND/OR SPONSORS: (Attach original bank statement and official letter from sponsor stating name, relationship and amount of support per year.)
GOVERNMENT AGENCY: (Attach original, signed statement of your award that specifies any stipend amounts and what is covered by the funding)
UNIVERSITY AWARD: (Attach letter or copy of assistantship agreement.)\*\* Monthly stipend x 9 or 12 + waived tuition & fees\*\*
TOTAL

Guidelines for Financial Requirements:

See below the general guidelines for the Financial Requirements. More information regarding the financial requirements can be found at http://graduateschool.vt.edu/student-life/immigration-services/financial-requirements.html.

Table with 4 columns: Blacksburg Students, Graduate (9 credits), DVM (years 1-3), DVM (year 4). Rows include Tuition and fees, Room and Board, Miscellaneous expenses, Health Insurance, and TOTAL.

\*\*Note that amounts are estimated figures and are subject to change at any time.

Additional Fees:

- An additional \$5,750 needs to be shown for accompanying spouses.
An additional \$2,750 needs to be shown for each accompanying child.
An additional \$1049.00 (2 semesters) for Engineering fields
An additional \$949.00 (2 semesters) for Architecture, Industrial Design, Interior Design & Landscape Architecture
An additional \$525 (2 semesters) for Public Health

Certification:

I certify that the information provided on this form and in attached documents is correct and complete.

Student Signature Date

Immigration Form, Financial Documents, and all other documentation can be submitted by:

Upload supporting documents to: Your admission application portal (Section 4 Other File Uploads); or, you can fax your documents to 540-231-3714
IMPORTANT NOTE: Do Not E-mail Required Documents
How to Send Documents: Documents can be sent via express mail by visiting https://study.eshipglobal.com/. Sign up as a student; click the "Send a Package" option; and select Graduate School at Virginia Tech as the university you want to send your documents to.



### Frequently Asked Questions and Guidelines for Preparing the Immigration Information Form

#### Who should submit the Immigration Information Form?

Applicants who are or expect to be in F-1 or J-1 visa status.

#### When should you submit your financial documents?

Funding information may be submitted along with the application for admission, or after the admission decision has been made.

#### What are the deadlines for submission of the Immigration Information Form?

The Immigration Information Form and appropriate documentation must be received by International Graduate Student Services no later than **June 1<sup>st</sup>** for the fall semester and no later than **November 1<sup>st</sup>** for the spring semester.

#### How can the Immigration Information Form, Financial Documents and Affidavit of Support be submitted?

You MUST mail original documents to the International Graduate Student Services office (see address on page 2).

#### What are the funding requirements?

The minimum requirements for one year for the Blacksburg campus are shown on our website at <http://graduateschool.vt.edu/student-life/immigration-services/financial-requirements.html>. These amounts include tuition and fees, room and board, and miscellaneous expenses. Some majors require additional fees, detailed on the University Bursar's website at [www.bursar.vt.edu](http://www.bursar.vt.edu). Note the additional costs that must be added for an accompanying spouse and for each accompanying child. Please note that the financial requirements generally increase every year and are published sometime in April.

#### Why do you have to provide proof of funding?

It is a federal requirement for the university to review proof of financial support before the issuance of the I-20 or DS-2019 immigration document. Individuals in F-1 or J-1 student status or who expect to be in either of these statuses are required to prove they have adequate funding for at least one year.

#### What types of documents are accepted?

The following documents are accepted as supporting documents for proof of financial support (students may have one or a combination of these):

- **Bank statement** or certification from a legal financial institution that is no older than 6 months. In the case of a printed statement from the bank, please write in BLUE INK the following statement "I verify that this is a true copy of my bank statement as of today's date", and sign and date the form. Bank statements should show the account holder's name which should be either the student's name or the sponsor's name.
- **Affidavit of Support from the sponsor//bank account holder** (if funding is from someone other than the student). The letter should include the beneficiary's name, sponsor's name, his/her relationship to the beneficiary (parent, sister, friend, etc.), the amount of support, the time period for which it will be provided, and a stated willingness to cover the student's expenses for this time period. The Affidavit of Support Form provided on our website can be used.
- **Original, written confirmation from the sponsoring institution** of a scholarship, fellowship, assistantship or other type of funding. The document must specify what is paid in tuition and fees, living expenses, insurance, and any stipend or salary paid to the student, and for what period of time.
- **Graduate Assistantship** award from Virginia Tech, a copy of the assistantship agreement signed by the academic department is required.

#### Other considerations:

Financial documents which are older than six months are not acceptable. Only original or scanned copies of original, current documents will be accepted. Many academic departments do not offer assistantships for the first year of study. No international student can work off campus for the first nine months of stay in the United States. Employment on campus is possible, but students should not plan on paying for the complete cost of their education from on-campus part-time jobs.

#### MAILING INFORMATION:

Please select an express mail option via eShipGlobal on our website at <http://graduateschool.vt.edu/student-life/immigration-services/immigration-basics/visa-status/mailling-immigration-documents.html>.



**AFFIDAVIT OF SUPPORT**

*Required of students whose funding is coming from resources other than personal funds, a graduate assistantship, or government/corporate sponsorship.*

**Student Information**

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Country of Citizenship \_\_\_\_\_

**Sponsor Information**

Name of sponsor \_\_\_\_\_

Relationship to student \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Country of citizenship \_\_\_\_\_

Name of co-sponsor (if applicable) \_\_\_\_\_

Relationship to student \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Country of citizenship \_\_\_\_\_

**Certification**

This affidavit is made by me/us for the purpose of assuring university authorities and the U.S. Government that I/we am/are willing and able to maintain and support the student mentioned above. I/we intend to make specific financial contributions for the support of the student as shown in the attached bank/funding documents.

Sponsor signature \_\_\_\_\_

Co-sponsor signature (if applicable) \_\_\_\_\_

Date \_\_\_\_\_