



**PERTH & KINROSS COUNCIL**

**Education & Children's Services**

**Session**

**2019-2020**

# Nursery Application Form

Perth & Kinross Council are committed to providing high quality Early Learning & Childcare (ELC) in all nursery schools and classes.

Please refer to the Council's current Policy and Guidelines for Admission to Nursery Schools & Classes before completion and then return this form to the nursery for which you are applying.

|  |              |     |            |
|--|--------------|-----|------------|
| Child's full name                                      |              | Sex | Girl / Boy |
| Date of birth  |              |     |            |
| Parent/carer<br>and relationship to the nursery child. |              |     |            |
| Address  |              |     |            |
| Town   |              |     |            |
| Postcode   | Phone number |     |            |
| Email Address  |              |     |            |

For which nursery is this application? \_\_\_\_\_

Is this nursery in your defined locality?  Yes  No

Do you live in the Perth & Kinross Council area?  Yes  No

NB: Please note that living in the defined locality of the nursery does not necessarily mean your home address falls within the catchment area of the school. You can check your primary school catchment area here: <http://www.pkc.gov.uk/article/17291/Find-my-school-catchment-area>

To which other nurseries will you be applying? \_\_\_\_\_

Please apply on a separate form for each nursery.

Starting in August 2020 children will be entitled to 1140 hours funded early learning and childcare. This early learning and childcare setting is included in early phasing and will be offering 1140 hours from August 2019 for eligible families. This setting offers those hours over five full days and over the school term time.

Name of Local Authority nursery: \_\_\_\_\_

Please indicate preferred pattern of attendance for 30 hours ELC

*n.b. hours of attendance will be approximately 9am – 3pm, however may vary to fit with school day.*

| Mon                             | Tue                             | Wed                             | Thur                            | Fri                             |
|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| 6hr<br><input type="checkbox"/> |

Parents/guardians may wish to access 30 hours ELC as a split funded option. This is available at some partner provider nurseries in your area and at other Local Authorities offering early phasing. Please ask your nursery if they are included in the early phasing.

Name of partner provider centre or other council nursery (*only complete if a split funded place is requested*): \_\_\_\_\_

Please note that each partner provider nursery operates their own admissions policy

Please indicate the hours per day at a partner provider nursery / additional Local Authority nursery in the table opposite if you wish to access a split funded place.

| Mon | Tue | Wed | Thur | Fri |
|-----|-----|-----|------|-----|
|     |     |     |      |     |

NB: Due to the number of requests for places it may not always be possible to meet demand. Headteachers have responsibility for the allocation of places and where possible will take account of parents' preferences. For further information on the allocation of ELCC places please refer to the current Policy and Guidelines for Admission to Nursery Schools and Classes.

DEFERRED ENTRY YEAR (see note below)  
PRE SCHOOL YEAR  
ANTE PRE SCHOOL YEAR

|  |
|--|
|  |
|  |
|  |

Please indicate the number of hours for which you are applying.  
(A total of 30 per week, whether in one or more settings)

NB: Parents/guardians of children who will be 5 years old after the start of the school session in August but before the last day of December who are considering deferring their child's entry to primary school will be required to complete a Deferred Entry application form. The Council's Priority Admission Panel will assess the provision of pre-school education places for these children on an individual basis.

What is your child's main home language? \_\_\_\_\_

Do you wish to be considered for a "Support for Children & Families" place? YES / NO

NB: Please refer to the 'Guidance on Making a Referral' in the Council's Policy & Guidelines for Admission to Nursery Schools & Classes. If you would like further information regarding full time Support for Children & Families places, please contact the Education and Children's Services on 01738 476200

Is there anything of which we should be aware when considering this application?

Please sign here \_\_\_\_\_

Date: \_\_\_\_\_

### HOW WE USE YOUR PERSONAL INFORMATION

The information provided by you will be used by Perth & Kinross Council for the administration and management of nursery enrolment.

The Council may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties or share your information with them in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law.

For further information, please look at our website [www.pkc.gov.uk/dataprotection](http://www.pkc.gov.uk/dataprotection); email [dataprotection@pkc.gov.uk](mailto:dataprotection@pkc.gov.uk) or phone 01738 477933

#### FOR OFFICE USE ONLY Birth Certificate Seen:

(This needs to be seen before a place will be offered)

|       |     |          |
|-------|-----|----------|
| Date: | By: | Cert No: |
|-------|-----|----------|

**Proof of child's address seen (for parent address):**  
(This also needs to be seen before a place will be offered)

|       |     |             |
|-------|-----|-------------|
| Date: | By: | Items Seen: |
|-------|-----|-------------|