

## BID FORM (First sheet)

\_\_\_\_\_ Railway

**Tender No. TG\_ABL\_COMP\_AMC\_2018**

**Name of Work/Service:** "AMC for 03 years of five nos. screw compressors Make Atlas ,through OEM Authorised dealer M/s Thermo-Dynamic Engineers Pvt. Ltd. Sarvodaya Nagar, Kanpur, installed in ABL Testing Directorate, R.D.S.O. Manak Nagar, Lucknow On single tender basis"

To,

The President of India

Acting through the \_\_\_\_\_

\_\_\_\_\_ Railway

1. I/We have read the various conditions to the bid attached hereto and agree to abide by the said conditions. I/We also agree to keep this bid open for acceptance for a period of \_\_\_\_\_ days from the date fixed for opening the same and in default thereof, I/we will be liable for forfeiture of my/our "Earnest Money". I/We offer to do the work for \_\_\_\_\_ Railway, at the rates quoted in the attached schedule and hereby bind myself/ourselves to complete the work in all respects within \_\_\_\_\_ months from the date of issue of letter of acceptance of the Bid.
2. I/w also hereby agree to abide by the Indian Railways General Conditions of Contract for services, with all correction slips up-to-date and to carry out the work according the Special conditions of contract and Specifications of materials and works as laid down by Railway in the annexed Special conditions/Specifications, Schedule of Rates with all correction slips up-to-date for the present contract.
3. A sum of **Rs. Rs 17,700/- (Rupees Saventeen Thousand seven hundred only)** is herewith forwarded as Earnest Money. Full value of the Earnest Money shall stand forfeited without prejudice to any other right or remedies in case my/our Bid is accepted and if:
  - a) I/we do not execute the contract documents within seven days after receipt of notice issued by the Railway that such documents are ready; and
  - b) I/we do not commence the work within fifteen days after receipt of orders to that effect.
4. I/We am/are a Micro and Small Enterprise registered from ..... (body approved by Ministry of MSME) with registration No. ....and terminal validity up to .....for similar service contracts.
5. Until a formal agreement is prepared and executed, acceptance of this Bid shall constitute a binding contract between us subject to modifications, as may be mutually agreed to between us and indicated in the letter of acceptance of my/our offer for this work/service.

Signature of Bidder/s

Date.....

Address.....

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Signature of Tenderer with Stamp

(Vaibhav singh)

Signature of Director Testing /Labs

## BID FORM (Second sheet)

**Tender No. TG\_ABL\_COMP\_AMC\_2018**

**Name of Work/Service:** "AMC for 03 years of five nos. screw compressors Make Atlas ,through OEM Authorised dealer M/s Thermo-Dynamic Engineers Pvt. Ltd. Sarvodaya Nagar, Kanpur, installed in ABL Testing Directorate, R.D.S.O. Manak Nagar, Lucknow On single tender basis"

To,

1. Instructions to bidder and Conditions of bid: The following documents form part of bid/contract;
  - a) Bid forms-First Sheet and Second Sheet
  - b) Special Conditions/Specifications (enclosed)
  - c) Schedule of approximate quantities (enclosed)
  - d) Standard General conditions of Contract and Standard Specifications for Materials and Works of Indian Railways as amended/corrected upto latest Correction Slips, copies of which can be seen in the office of \_\_\_\_\_ or obtained from the office of the Chief Manager, \_\_\_\_\_ Railway on payment of prescribed charges.
  - e) Schedule of Rates as amended/corrected upto latest Correction Slips, copies of which can be seen in the office of \_\_\_\_\_ or obtained from the office of the Chief Manager, \_\_\_\_\_ Railway on payment of prescribed charges.
  - f) All general and detailed drawing pertaining to this work which will be issued by the Manager or her representatives (from time to time) with all changes and modifications.
2. **Drawings for the Work:** The drawings for the work can be seen in the office of the \_\_\_\_\_ and /or Chief Manager, \_\_\_\_\_ Railway at any time during the office hours. The drawings are only for the guidance of Bidder(s) Detailed working drawings (if required) based generally on the drawing mentioned above, will be given by the Manager or her representative from time to time.
3. The Bidder(s) shall quote her/their rates as a percentage above or below the Schedule of Rates of \_\_\_\_\_ Railway as applicable to \_\_\_\_\_ Division except where she/they are required to quote item rates tender for all the items shown in the Schedule of approximate only and are subject to variation according to the needs of the Railway. The Railway does not guarantee work under each item of the Schedule.
4. Tenders containing erasures and/or alterations of tender documents are liable to be rejected. Any correction made by tender(s) in her/their entries must be attested by her/them.
5. The works are required to be completed within a period of \_\_\_\_\_ months from the date of issue of acceptance letter.
6. Earnest Money:

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Signature of Tenderer with Stamp

(Vaibhav singh)  
Signature of Director Testing /Labs

- a) The bid must be accompanied by a sum of Rs. **17,700/-** as earnest money deposited in cash or in any of the forms as specified, failing which the bid will not be considered. However, registered MSEs in terms of Ministry of MSMEs notification No. 503 are exempted from Earnest Money Deposit.
  - b) The bidder(s) shall keep the offer open for a minimum period of 180 days from the date of opening of the bid. It is understood that the bid documents have been sold/issued to the bidder(s) and the bidder(s), is /are permitted to bid in consideration of the stipulation on her/their part that after submitting her/their bid subject to the period being extended further, if required by mutual agreement from time to time, she will not resile from her offer or modify the terms and conditions thereof in a manner not acceptable to the Manager/Manager. Should the bidder fail to observe or comply with the foregoing stipulation, the amount deposited as Earnest money for the due performance of the above stipulation, shall be forfeited to the Railway.
  - c) If the bid is accepted, the amount of Earnest Money will be returned to the successful bidder after the submission of the Performance Guarantees as per clause 4.11, for the due and faithful fulfilment of the contract. This amount of EMD shall be forfeited, if the Bidder(s)/Contractor(s) fail to execute the Contract Document within 7 days after receipt of notice issued by Railway that such documents are ready or to commence the work within 15 days (unless otherwise specified) after receipt of the order to that effect.
  - d) Earnest Money of the unsuccessful Bidder(s) will, save as here-in-before provided, by returned to the unsuccessful Bidder(s) within 15 days after finalization of the bid/negotiation, by the Railway shall not be responsible for any loss or depreciation that may happen to the Security for the due performance of the stipulation to keep the offer open for the period specified in the bid documents or to the Earnest Money while in their possession nor be liable to pay interest thereon.
- 7. Rights of the Railway to Deal with Tender:** The authority for the acceptance of the tender will rest with the Railway. It shall not be obligatory on the said authority to accept the lowest tender or any other tender and no bidder(s) shall demand any explanation for the cause of rejection of her/their tender nor the Railway to assign reasons for declining to consider or reject any particular tender or tender.
- 8.** If the bidder(s) deliberately given/give wrong information in her/their tender or creates/create circumstances for the acceptance of her /their tender, the Railway reserves the right to reject such tender at any stage.
- 9.** If the bidder(s) expire(s) after the submission of her/their tender or after the acceptance of her/their tender, the Railway shall deem such tender cancelled. If a partner of a firm expires after the submission of their tender or after the acceptance of their tender, the Railway shall deem such tender as cancelled, unless the firm retains its character.
- 10. Bidder's Credentials:** Bidder shall submit the documents as demanded under Bid Evaluation criteria along with the bid.
- 11. For e-bidding: Relevant guidelines should be followed.**

12. Non-compliance with any of the conditions set forth therein above is liable to result in the tender being rejected.
13. **Execution of Contract Documents:** The successful bidder(s) shall be required to execute an agreement with the President of India acting through the \_\_\_\_\_ Railway for carrying out the work according to Standard General Conditions of Contract, Special Conditions/ Specifications annexed to the tender and Specification for work and materials of Railway as amended/corrected up to latest Correction slips, mentioned in tender form (first Sheet).
14. **Partnership Deeds, Power of Attorney Etc.:** The bidder shall clearly specify whether the bid is submitted on her own or on behalf of a partnership concern. If the bid is submitted on behalf of a partnership concern, she should submit the certified copy of partnership deed along with the tender and authorization to sign the tender documents on behalf of partnership firm. If these documents are not enclosed along with tender documents the tender will be treated as having been submitted by individual signing the tender documents. The Railway will not be bound by any power of attorney granted by the bidder or by changes in the composition of the firm made subsequent to the execution of the contract. It may, however, recognize such power of attorney and changes after obtaining proper legal advice, the cost of which will be chargeable to the contractor.
15. The bidder whether sole proprietor, a limited company or a partnership firm if they want to act through agent or individual partner(s) should be submit along with the tender or at a later stage, a power of attorney duly stamped and authenticated by a Notary Public or by Magistrate in favour of the specific person whether she/they be partner(s) of the firm or any other person specifically authorising her/them to submit the tender, sign the agreement, receive money, witness measurements, sign measurement books, compromise, settle relinquish any claim(s) preferred by the firm and sign "No Claim Certificate" and refer all or any disputes to arbitration.
- 15.1 The bidder shall clearly specify whether the bid is submitted on her own or on behalf of a Partnership Fir/Joint Venture (JV)/Society etc. The bidder(s) who is/are constituents of firm, Company, Association or Society shall enclose self-attested copies of the Constitution of their concern, Partnership Deed and Power of Attorney along with their bid. Bid Documents in such cases shall to be signed by such persons as may be legally competent, Association or Society, as the case may be.
- 15.2 The bidder shall give full details of the constitution of the Firm/JV/Company/Society etc. and shall also submit following documents (as applicable), in addition to documents mentioned above:
- a) Sole Proprietorship Firm: The bidder shall submit the notarized copy of the affidavit.
  - b) Partnership Firm: The bidder shall submit self-attested copies of (i) registered/notarized Partnership Deed and (ii) Power of Attorney duly authorizing one or more of the partners of the firm or any other persons(s) authorized by all the partners to act on behalf of the firm and to submit & sign the Bid, sign the agreement, witness measurements, sign Measurement Books, receive payment, make correspondences, compromise/settle/relinquish any

claim(s) preferred by the firm, sign 'No Claim certificate', refer all or any dispute to arbitration and to take similar action respect of all Bids/contract OR said Bid/contract.

- c) Joint Venture (JV): The Bidder shall submit documents as mentioned in Clause 2.4 to GCC.
- d) Company registered under Companies Act-1956: The Bidder shall submit (i) the copies of MOA (Memorandum of Association) and AOA ((Articles of Association) of the Company; and (ii) Power of Attorney duly registered/notarized by the company (backed by the resolution of Board of Directors) in favour of the individual, signing the Bid on behalf of the Company.
- e) Society: The Bidder shall submit (i) self-attested copy of the Certificate of Registration, (ii) Deed of Formation and (iii) Power of Attorney in favour of the Tender signatory.

**15.3** If it is mentioned in the Bid that it is being submitted on behalf of/by a Sole Proprietorship Firm/Partnership Firm/Joint Venture/Registered Company etc., the afore-mentioned document/s (as applicable) should be enclosed along with Bid. If it is NOT mentioned in the Bid that it is being submitted on behalf of/by a Sole Proprietorship Firm/Partnership Firs/Joint Venture/registered Company etc., then the Bid shall be treated as having been submitted by the individual who has signed the Bid.

**15.4** After opening of the Bid, any document pertaining to the Constitution of the Firm/JV/Society etc. shall neither be asked nor be entertained/considered.

**15.5** A Bid from JV/Consortium/Partnership Firm etc. shall be considered only where permissible as per the Bid/Tender condition.

**16** Employment/Partnership etc. of Retired Railway Employees:

- a) Should a bidder be a retired Manager of the Gazetted rank or any other Gazetted officer working be4fore her retirement, whether in the executive or administrative capacity or whether holding a pensionable post or not, in any department of any of the railways owned and administered by the President of India for the time being, or should a bidder being a partnership firm have as one of its partners a retired Manager or retired Gazetted Officer as aforesaid, or should a bidder being an incorporated company have any such retired Manager or retired officer as one of its Directors or should a bidder have in her employment any retired Manager or retired Gazetted Officer as aforesaid, the full information as to the date of retirement of such Manager or Gazetted Officer from the said service and in case where such Manager or Officer had not retired from Government service at least 2 years prior to the date of submission of the tender as to whether permission for tasking such contract, or if the contractor be a partnership0 firm or an incorporated company, to become a partner or Director as the case may be, or to take the employment under the contractor, has been obtained by the bidder or the Manager or Officer, as the case may be from the President of India or any officer, duly authorised by her in this behalf, shall be clearly

stated in writing at the time of submitting the bid. Bids without the information above referred to or a statement to the effect that no such retired Manager or retired Gazetted Officer is so associated with the bidder, as the case may be, shall be rejected.

- b) Should a bidder or contractor being an individual on the list of approved Contractors, have a relative(s) or in the case of partnership firm or company of contractors one or more of her shareholder(s) or a relative(s) of the shareholder(s) employed in gazetted capacity in the any department of the \_\_\_\_\_ Railway, The authority inviting tenders shall be informed of the fact at the time of submission of tender, failing which the tender may be disqualified/rejected or if such fact subsequently comes to light, the contract may be rescinded in accordance with provision in Clause 7.4 of Standard General Conditions of Contract.

Signature

Designation

Signature of Bidder(s)

Date\_\_\_\_\_

\_\_\_\_\_ Railway

**SCHEDULE OF RATES AND APPROXIMATE QUANTITIES**

**Tender No. TG\_ABL\_COMP\_AMC\_2018**

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To,

S.No	Item No.	Description of Item of Work/Service	Approximate Quantity	Unit	Rates per unit in Figures and Words			Amount with currency
A	B	C	D	E	F			G
					Basic cost	GST /Taxes	Total Cost	
1	1	“AMC for 03 years of five nos. screw compressors Make Atlas ,through OEM Authorised dealer M/s Thermo-Dynamic, Engineers Pvt. Ltd. Sarvodaya Nagar, Kanpur, installed in ABL Testing Directorate, R.D.S.O. Manak Nagar, Lucknow On single tender basis”	One set(5 nos Compressors)	Set				
		I. Cost of AMC for 1st year of the contract.						
		II. Cost of AMC for 2 <sup>nd</sup> year of the contract						
		III. Cost of AMC for 3 <sup>rd</sup> year of the contract						
2			<b>Total I+II+III =</b>					

The quantities shown in above Schedule are approximate and are as a guide to give the Bidder(s) an idea of quantum of work involved. The Railway reserves the right to increase/ decrease and/or delete or include any of the quantities given above and no extra rate will be allowed on this account.

Signature of the Bidder(s)

Dated: \_\_\_\_\_

Signature of Tenderer with Stamp

(Vaibhav singh)

Signature of Director Testing /Labs

Note: Columns A to D shall be filled by the office of the Authority inviting Bid. Columns E&F shall be filled by the Bidder(s) only when percentage Bids are not invited.

**BID FORM (Fourth Sheet)**  
**List for spare parts**

**Tender No. TG\_ABL\_COMP\_AMC\_2018**

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S.N o	Item No.	Description of Item	Unit Price	GST of per unit	Total Price
A	B	C	E	F	G
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

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Signature of Tenderer with Stamp

(Vaibhav singh)  
Signature of Director Testing /Labs