

DESIGNER CHECK-IN FORM

SLI Festival of Trees December 5-7, 2019

Please complete the following and bring on set-up day, December 3:

Name of Company/Group/Individual *(Print Name as it appeared on your Designer Contract)*

Cost of tree, greenery or wreath \$ _____

Cost of decorations, garland, ornaments, etc. \$ _____

Cost of lights \$ _____

Cost of items for under the tree or with wreath \$ _____

TOTAL COST of Entry \$ _____

List the location and details of any lights that are battery operated and need to be turned on manually:

List of items and gift certificates included or underneath with your entry:
