

# Online Courses Evaluation Form

Course Name/CRN: \_\_\_\_\_ Course Instructor \_\_\_\_\_

All online courses are expected, at a minimum, to have the following components/content readily available to and implemented by online students.

Rate each online course item below by placing an "X" in the appropriate box.

SYLLABUS EVALUATION				
	Exemplary	Effective	Needs Improvement	Comments
1. Course syllabus posted at the online course.				
2. List and schedule of class activities, including assessment activities.				
3. Instructor contact and course information, including: phone contact, virtual office hours, email, office location, course textbook(s), and supplementary material.				
4. Course tools and references in the course syllabus of <b>at least one</b> of the following learning activities and expectations for faculty-student interactions and student- student interactions (e.g. discussion boards, message boards, electronic blackboard, Q & A sessions, learning communities, threads, student peer evaluations, student monitors, chatrooms, group projects, group mail, list-serves)				
5. *Learning outcomes linked to appropriate class activities				
6. *List of course topics and objectives				
7. *Class Integrity/Academic Dishonest Policies				
8. Course Withdrawal Policy and Dates				
9. *Evaluation and Grading Scale				
10. Published information for how student can get technical support to resolve problems during the day and evening hours.				
11. Clear and detailed information on library resources and academic support for students in the course.				
12. Course layout and design (e.g. readable fonts, easy navigation, clear instructions), and appropriate content to achieve the stated learning outcomes and class activities stated on the course syllabus.				
COURSE EVALUATION (Please use the "Online Course Assessment Rubric" for criteria in evaluating the section below)				
Course Overview and Introduction				
Learner Resources and Materials				
Learner Engagement				
Assessment and Evaluation of Student Learning				
Course Technology				

\* These items should be consistent with face-to-face courses

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_