

**LESLIE MORGAN  
SHASTA COUNTY ASSESSOR-RECORDER  
1450 COURT ST. SUITE 208-A  
REDDING, CA 96001  
PHONE (530) 225-3640  
FAX (530) 225-5673**

**BUSINESS ASSESSMENT UPDATE FORM**

If you have a new Mailing Address and/or Closed or Sold or Moved your Business out of Shasta County, please complete the following. Also, please include any documentation that will verify the information documented. If you need assistance in completing this form, please give our office a call at (530) 225-3640.

ASSESSEE NAME: \_\_\_\_\_ ASSESSMENT NO.: \_\_\_\_\_

CURRENT MAILING ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

CONTACT TELEPHONE NO.: \_\_\_\_\_

LIST ADDITIONAL ASSESSMENTS FOR MAILING ADDRESS CHANGE: \_\_\_\_\_

IF BUSINESS CLOSED  
DATE CLOSED: \_\_\_\_\_

IF BUSINESS SOLD  
DATE SOLD: \_\_\_\_\_

IF BUSINESS MOVED OUT OF COUNTY  
DATE MOVED: \_\_\_\_\_

**NOTE: If you Closed or Sold or Moved your Business, changes will be valid for the subsequent lien date.**

IF CLOSED, what did you do with the business equipment? \_\_\_\_\_

IF SOLD, PROVIDE BUYER'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

IF MOVED, NEW LOCATION ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_