



Chancellor's Grant for Innovative Study Abroad Programs (ISAP Grant)
Academic Year 2019-2020
Budget Form - Page 1

Program Title:

Campus Program Director:

Campus:

Personnel and Administrative Expenses		
Budget Item	Cost	Total
1. Campus Program Director's Costs:		
Salary supplement for Program Director		
Transportation		
Lodging*		
Meals*		
Visa		
Other (please explain in the budget narrative)		
2. Program Activity Costs:		
Classroom Rental**		
Honoraria for Guest Lecturers**		
Required Field Trip and Cultural Activities (including transportation and hotel)		
Miscellaneous (photocopies, supplies, internet, etc.)		
Additional Equipment**		
Personnel and Administrative Expenses Total (1 and 2)***		

* Per diem rates can be found at http://aoprals.state.gov/web920/per_diem.asp

** If applicable, or required for the accomplishment of the program

*** If total of items 1, and 2 exceeds \$4,000.00, please explain how the additional amount will be covered (assessed to students, other funding sources, etc.)



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Budget Form - Page 2

Minimum number of Students:

Institutional and Other Costs		
Budget Item	Cost	Total
3. Estimated costs per student:		
Tuition and Fees - Is tuition paid as part of the full semester? Yes ____ No ____		
Transportation		
Lodging included in the program		
Meals included in the program		
Visa		
Insurance		
Orientation**		
Other (please explain in the budget narrative)		

Total program cost: (Items 1+2+(3 * No. students))	
ISAP Grant funding:	
Estimated cost after factoring the grant:	
Estimated cost per student after factoring the grant:	

** If applicable, or required for the accomplishment of the program