

ABC Industrial Park  
555 ABC Drive  
ABC, FI 55555

(555) 555-5555

**TO:**

Sam Doe, Vice President  
The Doe Company, Inc.

Address

City, State Zip

(555) 555-5555

**JOB DESCRIPTION**

Install EagleCell 5000 unified heating / ductless air conditioner; upgrade electrical system to 200 AMP service, install dedicated 240 v outlet.

**ITEMIZED ESTIMATE: TIME AND MATERIALS****AMOUNT**

Site preparation -- structural modifications  
Electrical 200 Amp upgrade, etc.  
EagleCell 5000 unit  
Installation

\$2,000.00  
1,500.00  
3,500.00  
1,250.00

**TOTAL ESTIMATED JOB COST****\$8,250.00**

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.