

# Application Form 2019

**Role applied for:** Summer Internship

## Personal details

Title	First names(s)	Surname
Home address		Dates at this address for the whole year From To
Post code		Tel no
Please give a term address if applicable Term address		Dates at this address for the whole year From To
Post code		Tel no
Date of birth	Email address	
Nationality		
Do you require a work permit? YES/NO <i>(delete as appropriate)</i>		Do you hold a Manx worker status YES/NO <i>(delete as appropriate)</i>
Please give details of any previous application to, or employment by, KPMG:		
Office(s)	Position(s) applied for with outcome(s)	Date(s)
<p>Have you any criminal convictions in the Isle of Man or elsewhere (excluding a conviction in the United Kingdom or Isle of Man for a road traffic offence for which disqualification was not ordered and not more than three penalty points were imposed)? A conviction which is treated as 'spent' under the provisions of the Island's Rehabilitation of Offenders Act 2001, need not be disclosed in answer to this question.</p> <p>If yes, what was the offence? When did it occur? Where did it occur? What was the penalty?</p>		
Please give the name, position and office of anyone you know who works at, or has a connection with KPMG, and how you know them.		
Please indicate your level of competence in any languages other than English, using a rating of 1-3 (1=fluent, 3=basic)		

## Education

Please give below full details of all educational establishments you have attended since the age of 11.

Secondary and other pre-university/college education

	From	To

Examinations List all the examinations (ALevel/GCSE/GCE/CSE/IGCSE or equivalent examinations) at the above establishment(s). Include all retakes and examinations in which you were unsuccessful. If your qualifications were not gained in the UK, please give the names and grades of the overseas qualifications taken.

Please do not try to convert the qualifications into the UK equivalent. You will be required to provide original examination certificates on joining the firm.

Date	Level	Subject	Grade	Date	Level	Subject	Grade

## University/Post graduate Education

University	Start date/Finish date	Course Title	Class/Results* Expected/obtained*
			<i>*delete as appropriate</i>

What proportion of your final degree result has already been assessed and what grade have you attained to date? What grades do you need to achieve in your final year to obtain your expected result?

Please give details of main degree/year/semester courses followed and examinations taken with pass classification where appropriate and details of any resits. If you are in full-time employment you may prefer to attach details of any projects which indicate your academic/work achievement.

1 <sup>st</sup> year	Result	3 <sup>rd</sup> year	Result
2 <sup>nd</sup> year	Result	4 <sup>th</sup> year	Result

Outline any projects/dissertations/theses undertaken and the results achieved.



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### **Positions of responsibility**

Describe any positions of responsibility you have had and what challenges you faced in the role(s).

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### **Teamworking**

Describe your role in a team situation. How did you contribute to the effectiveness of the team?

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### **KPMG Values**

It is important for our staff to share our values. We therefore look for evidence of commitment to:

- team working in an open, honest and encouraging way
- working with clients/customers, being proactive and innovative in developing the "right" solution for them
- sharing knowledge, helping others to benefit from your experience and being prepared to challenge perceived wisdom.

Choose any of these values and give an example to demonstrate how you share your approach to work.

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### **Business skills**

Using a company of your choice, explain why you believe the company has, or has not been, successful.



## Career motivation

What attracts you to the post you are applying for and specifically to KPMG?

## Work experience

Dates	Name of organisation and job title	Key achievements

## Administration information

**Referees** Please give details of your tutor **and** one other referee. If you have had significant work experience, the latter should be an employer, otherwise a responsible person who is not related to you. Both referees should have known you personally for at least one year and be able to provide a detailed reference.

### Academic referee

### Second referee

Title, initials and surname

Title, initials and surname

Address

Address

Daytime tel no  
Email address

Daytime tel no  
Email address

Your current employer will not be contacted until you have been made an offer.

Do you have any other skills that would support your application (i.e. IT training courses?)

I confirm that the information provided on this application form is true to the best of my knowledge.

Signed ..... Date .....

All applications will be dealt with in strictest confidence.

Please send your completed form to [careers@kpmg.co.im](mailto:careers@kpmg.co.im)