MBA and MS Program Recommendation Form

Name of applicant _____

The above person is applying for admission to the Zicklin School of Business at Baruch College. Your appraisal of the applicant is an important part of the admissions process.

- Note that the student has been given the option to waive his/her access to this recommendation.

Information on the Recommender Completing This Form:

Name _____

Title _____

Company/ Institution _____

_____
City State Zip Code Country

Business E-mail _____ Business Telephone _____

Please answer these questions below and use the chart to indicate your assessment of the applicant's potential as a graduate student and manager.

1. How long have you known the applicant? _____

2. In what capacity? _____

3. What is your overall assessment of the applicant's aptitude for graduate study?
   - ❒ Strongly recommend
   - ❒ Recommend
   - ❒ Recommend with reservations
   - ❒ Do not recommend

4. Please indicate your assessment of the applicant's potential to be an effective manager.
   - ❒ Well above average
   - ❒ Above average
   - ❒ Average
   - ❒ Below average
   - ❒ Well below average

Recommendation form continued on page 2

Please use the chart below to rate the applicant relative to other individuals you have known in the same circumstances.

	Exceptional (Top 5%)	Outstanding (Top 15%)	Above Average (Top Third)	Average (Middle Third)	Below Average (Bottom Third)	Unable to Assess
Intellectual Ability						
Analytical Ability						
Written Communication in English						
Oral Communication in English						
Leadership Potential						
Organizational Skills						
Ability to Work with Others						
Initiative						
Motivation						
Maturity						
Integrity						

Additional Comments (optional)

In the space below or on official letterhead if you prefer, please feel free to provide any additional comments you believe might be helpful to the Admissions Committee in making its decision. Thank you in advance for your time and consideration of this applicant.

Signature: _____ Date: _____

Please save this form with your last name and the name of the applicant **(ex. Your last name for John Doe)** and email this form (along with any supplemental materials) to ZicklinGradAdmissions@baruch.cuny.edu or mail it to the address below:

Office of Graduate Admissions
Baruch College/Zicklin School of Business
City University of New York (CUNY)
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