



Please review these guidelines before completing application form on reverse

The Knights of Columbus launched the Refund Support Vocations Program (RSVP) in 1981. Under this program, local councils or assemblies make an annual contribution of \$500 or more to an individual seminarian to help with his daily living expenses. Councils and assemblies can sponsor more than one seminarian if their resources permit. In each case, the minimum annual contribution to qualify for reimbursement under RSVP is \$500 per seminarian. For every \$500 donated, the council or assembly is eligible for a refund of \$100 from the Supreme Council. The maximum refund a council or assembly can receive is \$400 per individual supported. For Columbian Squires circles, the annual contribution per seminarian is a minimum of \$100 to qualify for reimbursement, with each circle eligible to receive from the Supreme Council a refund of \$20 for each \$100 contributed.

The following persons are eligible to receive RSVP funds:

- Seminarians who have been accepted by a diocese and are currently in their “spirituality” year;
- Seminarians attending major seminaries (usually, four years) in preparation for priestly ordination;
- Seminarians in their “pastoral” year (most often, when they are deacons);
- Seminarians attending college seminaries (sometimes called minor seminaries);
- Seminarians who belong to a religious institute and are currently in formation for the priesthood (religious seminarians often are called “Brother” even though they will eventually be ordained as priests); and
- Men and women who are novices or postulants in religious orders or religious communities.

Those eligible for assistance include foreign seminarians studying in the United States or Canada; U.S. or Canadian seminarians studying overseas; seminarians from your home diocese currently attending seminaries in another diocese, state, or country; and seminarians from other states or dioceses attending a seminary located in your jurisdiction.

Persons not eligible for RSVP funds are the following:

- Priests or religious seeking assistance for continuing education;
- Religious brothers not currently studying for the priesthood; and
- Candidates for the permanent diaconate.

SECTION I AND II MUST BE COMPLETED TO BE ELIGIBLE FOR THE RSVP PLAQUE

DIRECTIVES FOR SECTION I: (RSVP) REFUND INFORMATION

To qualify for the refund, the following conditions must be met:

- a) Money given to each individual must be vocation-related, donated between July 1 and June 30 within the fraternal year applied for and must amount to at least **\$500 per individual**.
- b) The money must have been given to an **individual** and NOT to an institution or fund.
- c) Money must be given to a seminarian, postulant or novice only.
- d) The money must be paid with a check drawn on the council account.
- e) Copies of any cancelled check(s) (both front and back sides) or other documentation **must** be attached to this application. An example of other documentation is a council bank statement, with non-relevant sections blacked out.

DIRECTIVES FOR SECTION II: (RSVP) MORAL SUPPORT INFORMATION

Substantial moral support is required. This would include some or all of the following:

- a) correspondence between council and seminarian/postulant
- b) personal visits to seminary or religious residence
- c) invitation of seminarian/postulant to council events
- d) similar signs of interest.



Submit this form as needed throughout the fraternal year. For contributions made early in the fraternal year, there is no need to wait until June 30 to apply for your refund.

For Office Use Only	Important: Please complete this box:
Ref \$ _____	State/Province _____ Council No. _____
Y. St. _____	Location _____ city _____
Date _____	Council Name _____
	Grand Knight _____

SECTION I AND II MUST BE COMPLETED TO BE ELIGIBLE FOR THE RSVP PLAQUE

SECTION I: REFUND INFORMATION

See directives on the reverse side before completing this section.

List each donation of \$500 or more with name, amount and date of check. **Attach copies of canceled checks (both front and back sides) or other documentation such as a council bank statement to this application.**

SEMINARIAN/POSTULANT	FORMER SQUIRE (Y/N)	ADDRESS	CITY/STATE	ZIP	DATE	CHECK #	AMOUNT	NAME OF SEMINARY/CONVENT

SECTION II: MORAL SUPPORT INFORMATION

See directives on the reverse side before completing this section.

Examples of moral support must be provided in order to receive plaque or date plate:

IMPORTANT: Be sure to check off **one** of the following:

- We already have a Vocations Plaque and require only an adhesive date plate for 20__-20__.
- This is our first year with RSVP and we require both a Vocations Plaque and an adhesive date plate for 20__-20__.
- Our Vocations Plaque is full and we require a new one.

I AFFIRM THE ABOVE TO BE ACCURATE: _____

Grand Knight

Date: _____

MAIL ORIGINAL TO: Supreme Council, Fraternal Mission Department

MAIL COPIES TO: State Vocations Chairman, Council File

Available in electronic format at kofc.org/forms

(See other side for instructions)