

MEMBERSHIP APPLICATION FORM

The Executive Director
EEPC INDIA (formerly Engineering Export Promotion Council)
Vanijya Bhavan (1st Floor)
International Trade Facilitation Centre
1/1, Wood Street
Kolkata –700 016

Dear Sir

I/We desire to be enrolled as an Associate Member of the EEPC India (formerly Engineering Export Promotion Council) and am/are sending herewith annual membership subscription of Rs.5,000/- / 8000/- / 13,000/- / 21,000/- / 23,000/- / 25,000/- / 30,000/- / 35,000/- / 45,000/- (as applicable based on the export performance in engineering goods and services during the year prior to the immediate preceding financial year) and membership admission fee of Rs.2000/- along with GST as applicable (presently @18%) thereon, which please acknowledge. **The Demand Draft favouring EEPC INDIA, payable at Kolkata** is enclosed.

I/We agree to abide by the Memorandum and Articles of Association of the EEPC India for the time being in force or any rules or regulations or code of conduct prescribed both by the Council/Government from time to time.

I/We hereby declare that the particulars given in the application are true and correct to the best of my/our knowledge and belief .

Yours faithfully,

Signature _____

Name _____
(Block Letter)

Designation _____

Date _____

Stamp of Co./Firm _____

The following particulars to be filled in by the applicant -----

1. Name under which membership is sought.
2. Whether you were a member of the Council in the past.
If so, mention the date when ceased from membership.
3. Address, Telephone No., Telegraphic Address, Telex No.,
Telefax No., E-Mail of Registered Office in case of a Limited
Company or Head Office in case of others.
4. PAN No.
5. IEC Code No. & issue date
6. Name, Address, Registration No., Telephone/Telex/
Telefax No., E-Mail and Telegraphic Address of Factory, if any.
7. Office Address to which communication on export matters
are desired together with Telegraphic Address and
Telephone/Telex/Telefax No., E-mail
8. Address, Telephone/Telex/Telefax No./E-Mail and Telegraphic
Address of Branch Office, if any.
9. Specify whether :
 - (i) Manufacturer-Exporter Registered with DGTD/SIA/
Textile Commissioner/FIPB, New Delhi.
(Photocopy of Industrial Licence to be attached) /
(Registration Certificate No. & Date of Issue)
 - (ii) Manufacturer-Exporter Registered with Small Scale
Industries Service Institute or Director of Industries.
(Photocopy of the Registration Certificates to be attached)
 - (iii) Merchant Exporter
 - (iv) Export House / Star Export House / Trading House /
Star Trading House and Premier Trading House,
recognized by the Office of the DGFT, New Delhi
(certificate to be attached)

10. Name and Address of Bankers :
(original bank certificate of financial soundness must be attached)
11. Constitution of Firm :

whether Public Ltd. Co./Pvt. Ltd. Co./Partnership/
Chamber of Commerce & Industry.
12. Name and Address of the Directors, Partners or
Proprietor of the applicant.
13. Name, designation and address of representatives to be
registered in order of priority who shall exercise the rights
and privileges of membership on behalf of the member.
14. Year of starting business & number of employees at present.
15. Capital invested :
16. A statement showing the itemwise and yearwise and value of production of
engineering goods capacity for the last two years and range (in case of manufacturer
-exporter) or internal turnover of engineering goods (in case of merchant-exporter).

(i) In Case of Manufacturer-Exporter

<u>Year</u>	<u>Item</u>	<u>Capacity</u>	<u>Production</u>	<u>Range</u>
		<u>Licensed</u>	<u>Installed</u>	<u>(Value Rs.)</u>

(ii) in Case of Merchant-Exporter

<u>Year</u>	<u>Item</u>	<u>Turnover (Rs.)</u>	<u>Range Details</u>
-------------	-------------	-----------------------	----------------------

17. A statement showing the engineering goods/ services in which the firm/company is
interested for export.
18. (i) Itemwise statement of engineering goods exported, Project Export, Design, Technical and
Consultancy Services/Ship Building and Repairing Services/Construction and Civil Engineering
Works connected with industrial projects done, (in terms of value) during the preceding year (1st
April to 31st March) giving the following details :

Sl.

<u>No.</u>	<u>Item/Services</u>	<u>Value of Exports/Services rendered</u>	<u>Countries to which exported</u>
------------	----------------------	---	------------------------------------

(Rs.)

(NOTE : A Chartered Accountant certificate certifying FOB Value of physical export of engineering goods / services during the immediate preceding year even for 'NIL' export must be enclosed along with application)

- (ii) If no export of engineering goods/services has so far been made, an estimated figure of itemwise export (in terms of value) which you expect to make within a year from the date of application, should be furnished.
19. Quality Control methods adopted, if any.
(i) QS/ISO accredited, please specify)
20. (i) Name of a Panel in which primary classification is desired.
(ITC HS Code No(s) and description of products)s)
- Reason :
- (ii) Other Panel/Panels with which the firm/company wants to be associated.
(ITC HS Code No(s) and description of products)s)
- Reason :
- (List of existing Panels and the criteria for classification are enclosed. No charge is made for primary classification in a Panel . In order to be associated with other Panel/Panels, it is necessary to subscribe as mentioned in the criteria for classification).
21. Name & Address of Overseas Representatives or Agents, if any.
22. Names of the other Organisation of which the firm/
company is a member.
23. Name and Signature of the Proposer.
24. Name and Signature of the Seconder.

(P.S.: The application should be proposed and seconded at Sl. Nos. 23 and 24 respectively by the **existing members of the Council**. Where the applicants are experiencing difficulties to comply with this requirement, **they may send recommendatory letters either from the Trade Association of which they are members or their Bankers.**)

Annual Membership Subscription Fees

Annual membership subscription is charged according to category of membership as well as export of engineering goods/services made by the firm/company during the year prior to the immediate preceding year as detailed in the following table :

FIRMS/COMPANIES HAVING EXPORTS DURING THE YEAR BEFORE THE IMMEDIATE PRECEDING YEAR (APRIL-MARCH) (Rs.)	AMOUNT OF SUBSCRIPTION (Rs.)
Between 0 to 30 lakhs	5,000/-
Above 30 lakhs to 60 lakhs	8,000/-
Above 60 lakhs to 1 Crore	13,000/-
Above 1 Crore to 5 Crore	21,000/-
Above 5 Crore to 10 Crore	23,000/-
Above 10 Crore to 25 Crore	25,000/-
Above 25 Crore to 50 Crore	30,000/-
Above 50 Crore to 100 Crore	35,000/-
Above 100 Crore	45,000/-
Institution, Chambers of Commerce & Industry and Trade Associations	10,000/-

ADMISSION FEES	Rs.2000/-
ADDL.PANEL SUBS FOR EACH PANEL	Rs.1500/- (MSME) Rs.3000/- (non-MSME)

Note: Members are requested to pay annual subscription as per slab given above (based on the export performance during the year to the immediate preceding year) and Admission Fee of Rs.2000/- along with GST as applicable (presently @ 18%) thereon.

EEPC INDIA
(formerly Engineering Export Promotion Council)
KOLKATA

List of Existing Panels as on 01.04.2014

PANEL NO	PANEL NAME
1	Renewable Energy Equipments
2	Heavy Industries - Industrial Machinery for Paper, Cement, Chemicals and Textiles.
3	Food Processing Machinery.
4	Agricultural Machinery
5	Other Industrial Machinery
6	Heavy Motor Vehicles excluding
7	Auto Parts - Electrical and Others
8	Bicycles, Parts and Similar Products
9	I. C. Engines
10	Electrical Machinery
11	Two Wheelers and Three Wheelers-
12	Electrical and Home Appliances
13	Iron & Steel.
14	Machine Tools.
15	Hand Tools.
16	Fabricated Steel Structures including Transmission Line Towers.
17	Steel Pipes, Tubes and Fittings
18	Steel Wire, Wire Products and Cables
19	Bright Bars and Other Misc. Products
20	Sanitary Castings including Builders Hardware

21	Ferrous Industrial Castings.
22	Steel Forgings - all types
23	Aluminium and Products (Other than Castings).
24	Other NonFerrous Metals & Manufactures thereof (Other than Aluminium)
25	Design, Technical and Consultancy Services.
26	Super Star/Star/Trading and Export House.
27	Fasteners - all types.
28	Pumps - all types.
29	Project Exports.
30	Construction and Earthmoving Machinery
31	Special Economic Zones and 100% Export Oriented Units.
32	Mica and other Mineral products.
33	Office Equipment and Similar Products
34	Small & Cutting Tools
35	Industrial and Scientific Instruments
36	Railway and Related Products and Equipment
37	Ferro Alloys
38	Household and Kitchenware
39	Builders Hardware including Hinges, Door Fittings, Locks, Pad Locks etc. of Base Metal.
40	Industrial Equipment and Accessories
41	Auto Parts - Suspension, Braking and Drive Transmission
42	Pharmaceutical Machinery, Medical and Surgical Equipment

**CRITERIA FOR CLASSIFICATION OF
MEMBER-FIRMS/COMPANIES INTO PANELS**

According to Article 3(d) of the Memorandum and Articles of Association of the Council every Ordinary Member and Associate Member shall, at the time of applying for membership, indicate, giving reasons thereof, the Panel in which he wishes to be primarily registered and the other Panel or Panels with which he also wishes to be associated.

- (1) Where a firm/company desires to be primarily registered in a Panel they should be classified in the Panel desired by them provided the member fulfils the condition as herein provided. At the time of classifying the members, the Council shall classify them in the Panel in which they have primary interest. The primary interest of member-
- (2) firms/companies should be ascertained on the following grounds

In Case of Manufacturer-Exporter :

They should be registered as a SSI/ DGTD/ SIA unit for the manufacture of the item concerned. The product should be their best or the second best item of production/export during the preceding year.

In Case of Merchant Exporter categorized as Export House/ Star Export House/Trading House / Star Trading House and Premier Trading House :

The product representing a Panel should be the best or the second best item of their export during the preceding year (taken together).

For ascertaining primary interest of the firms/companies, Manufacturer-Exporters must furnish to the Council a certificate from the Chartered Accountant certifying their item-wise production in terms of value for the preceding year. Similarly, Merchant Exporters/Export Houses/Trading Houses/Star Trading Houses/Super Star Trading Houses must submit a statement of their item-wise export during the preceding year in terms of value certified by the Chartered Accountant.

Merchant-Exporters having no export should send a statement of their item-wise domestic turnover of engineering goods in terms of value during the preceding year certified by a Chartered Accountant. If there is neither domestic turnover nor export turnover they may be given primary registration in one Panel of their choice, Export Houses/Trading Houses/Star Trading Houses/Super Star Trading Houses shall send a copy of their valid recognition certificate as such granted to them by the Office of DGFT, New Delhi.

(2) **Additional Panel :**

Where a firm/company wants to be primarily regd. in one Panel and associated with other Panel/Panels as well, such firm/company should pay Rs. 1500/- per annum for additional panel along with GST as applicable (presently @ 18%) thereon.

(3) **Change of Panel :**

Once a firm/company is enrolled under one Panel or various Panels, no change will be permitted except after an interval of two years. Application for such changes shall be made to the Council, giving reasons therefor, within two months of the beginning of the third year. In such cases, eligibility for classification in another Panel will be decided based on criteria in force for primary registration of members in Panel.