

# EVENT REGISTRATION FORM

Completed forms are to be returned four (4) weeks prior to the event to Membership Services who will then forward the form onto the relevant department for approval.

## (1) Organiser

Name of Club/Member Group	
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## (2) Event Details

Name of Event			
Type of Event (Circle)	Kyorugi Comp / Poomsae Comp / Dan promotion / Seminar / Other		
If 'Other', give details			
Start date			Insert day, month and year as numbers (DD MM YYYY).
Finish date (if different)			
Venue Address			
Welfare Officer			
Accident Reporting Officer			

## (3) Competition details

Organiser		Membership N <sup>o</sup>	M
Tournament Director		Membership N <sup>o</sup>	M
Chief Referee		Membership N <sup>o</sup>	M

## (4) Dan Promotion Test

Examiner 1		Membership N <sup>o</sup>	M
Examiner 2		Membership N <sup>o</sup>	M
Examiner 3		Membership N <sup>o</sup>	M
Examiner 4		Membership N <sup>o</sup>	M
Examiner 5		Membership N <sup>o</sup>	M
Examiner 6		Membership N <sup>o</sup>	M

## (5) Seminar/Other type of event

Organiser		Membership N <sup>o</sup>	M
Type of seminar			

## (6) Declaration

I declare that it is my responsibility to ensure that all guidelines described in the BT Policy and Procedures Manual, the Event Policy and Insurance Policy are complied with in their entirety.

A summary of these guidelines is below. It is not an exhaustive list and the original documents must be referred to.

- All the correct safety procedures and equipment are adhered to.
- All officials and contestants hold the required qualifications.
- All officials and contestants hold a current BT Membership.
- All Centre Referees hold valid professional indemnity insurance.
- All contestants' BT licences will be checked to confirm that they are current.
- A record will be kept of all the contestants' names, BT licence numbers and expiry dates.
- The BT photography policy will be in force.
- The correct weight divisions determined by the BT will be used.
- The correct age categories determined by the BT will be used.
- The minimum entry grade for competitions is 9th Kup (no white belts permitted).

Organiser's Signature		Date	
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## (7) Official use only

Approved?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date	
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