

# CHINESE NEW YEAR NOTES EXCHANGE PRE-ORDER FORM

Please email/fax the completed form to us by 3.30pm and allow us 2 business days to prepare your order.



DBS  
PRIVATE BANK

Live more,  
Bank less



Email the completed form to your Relationship Manager. Your Relationship Manager will contact you within 2 business days to acknowledge receipt of your order.



Fax the completed form to \_\_\_\_\_. Your Relationship Manager will contact you within 2 business days to acknowledge receipt of your order.

TO: DBS BANK LTD

APPLICANT'S DETAILS

Account Name: \_\_\_\_\_ NRIC / Passport No.: \_\_\_\_\_

SERVICE REQUIRED

Please debit the total amount from my/our  
DBS / POSB Savings / Current / Autosave / Multi-Currency / Multiplier Account No.

--	--	--	--	--	--	--	--	--	--	--	--	--

Denomination^	Value per stack	No. of stacks (tick 1 option per row)	Amount (S\$)
\$2 notes	\$200	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	
\$5 notes	\$500	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	
\$10 notes	\$1,000	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	
\$50 notes	N.A.	N.A.	
\$100 notes (no new notes)	N.A.	N.A.	
\$1,000 notes (no new notes)	N.A.	N.A.	
Total Amount to be Debited:			

^New notes are subject to availability.

Collection\* at DBS Private Bank or DBS Treasures Centres (please tick one)

☐ DBS Private Bank @ Marina Bay Financial Centre Tower 3  
Please fill in the details below if valet service\* is required:  
Vehicle No.: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

OR

☐ Bukit Timah Plaza  
☐ Holland Village  
☐ Ngee Ann City

☐ Parkway Parade  
☐ Raffles Place  
☐ Serangoon Garden

☐ Siglap  
☐ Suntec City  
☐ Thomson Plaza

\*Collection during banking hours.  
\*Valet service available only at Marina Bay Financial Centre Tower 3 from 8.30am to 4.30pm.

Preferred Date of Collection (please tick one)

MON	TUE	WED	THU	FRI
<input type="checkbox"/> 21 JAN	<input type="checkbox"/> 22 JAN	<input type="checkbox"/> 23 JAN	<input type="checkbox"/> 24 JAN	<input type="checkbox"/> 25 JAN
<input type="checkbox"/> 28 JAN	<input type="checkbox"/> 29 JAN	<input type="checkbox"/> 30 JAN	<input type="checkbox"/> 31 JAN	<input type="checkbox"/> 1 FEB

ACKNOWLEDGEMENT

1. I/We agree to be bound by the Terms of Service (refer to page 2).
2. (Where applicable) I/We authorise \_\_\_\_\_ (Name & NRIC/Passport No.) to collect the notes on my behalf.  
I/We will ensure that the authorised person provides you with the original copy of this form and his/her original NRIC/Passport when he/she collects the notes.

FOR USE UPON CASH COLLECTION:

I acknowledge receipt of the cash amount stated above.

\_\_\_\_\_

Name & Signature

\_\_\_\_\_  
Authorised Signature of Account Holder(s) & Date

FOR BANK'S USE

Attended by (Name, Signature & Date): <div><div>SV</div><div>CS</div></div> IDS	A/C Debited/Authorised by:  Name & Signature	Cash packed & witnessed by:  Name & Signature	NRIC/Passport Sighted & Cash released by:  Name & Signature
---	--	---	---



## TERMS OF SERVICE

1. The Chinese New Year Notes Exchange Pre-Order service ("Service") is available only to clients of **DBS Private Bank, DBS Treasures Private Client and DBS Treasures** or such other DBS clients as determined by DBS.
2. New notes will be provided subject to availability. If new notes are unavailable, processed or good as new notes will be issued instead.
3. DBS will debit the client's first party nominated DBS/POSB account up to 3 business days prior to the client's specified preferred date of collection.
4. Uncollected pre-ordered notes will be kept for a maximum of 3 business days from the collection date, after which DBS shall credit the client's nominated DBS/POSB account with the dollar amount of the uncollected pre-ordered notes.
5. This Service is only available at DBS Private Bank Centre, DBS Treasures Private Client Centre, DBS Treasures Centres (excluding Asia Treasures, DBS Treasures Exclusive Safekeeping Centre and Gleneagles Service Centre), from Monday to Friday during business hours. Clients who wish to collect the notes on a Saturday will be required to join the general queue at the operating branches. For more information on DBS Treasures Centre locations and business hours, please visit <http://www.dbs.com.sg/private-banking/deposits/bank-with-ease/treasures-centres>
6. Each client:
  - (a) Confirms that the person authorised by him/her to collect the pre-ordered notes on that client's behalf ("Authorised Person"), has consented to a DBS representative contacting the Authorised Person for the purposes of the Service;
  - (b) Undertakes to comply with the provisions of the Personal Data Protection Act (Cap 26 of 2012) ("Act");
  - (c) Warrants that he/she has obtained consent under the Act from the Authorised Person of the collection, use and disclosure of the Authorised Person's personal data by/to DBS and such other third party for the purpose of the Service;
  - (d) Consents to DBS disclosing the client's name to the Authorised Person for the purposes of the Service; and
  - (e) Confirmed that he/she has read and agrees (and procures that the Authorised Person has read and agrees) to be bound by the terms of the DBS Privacy Policy, a copy of which can be found on [www.dbs.com/privacy](http://www.dbs.com/privacy)
7. Each client who sends in the Chinese New Year Notes Exchange Pre-Order form ("Form") by email/fax, undertakes to provide DBS with the original copy of the Form and his/her original NRIC/Passport when he/she collects the notes. Each client acknowledges that emails/fax may not be safe and that its contents may be seen by unintended parties.
8. DBS may by prior written notice, vary these terms or discontinue the Service. The prior written notice may be given by exhibiting a notice at DBS Private Bank, DBS Treasures Private Client Centre, DBS Treasures Centres, on DBS' website or via publication through any media. The obligation to give prior written notice does not apply in an emergency or where it is not practicable to give such notice.
9. DBS' decision on all matters relating to the Service will be final and binding. In the event of any inconsistency between these terms and conditions and any marketing or promotional material relating to the Service, these terms will prevail.