LEADER IN EMPLOYEE VOLUNTEERING FORM 2019

Dear Applicant,

Welcome to **'Leader in Employee Volunteering'** Application form.

Please do read the instructions carefully before you fill in the application form.

Wishing you success in your application,

iVolunteer Awards Team

Instructions for filling the Application form:

There are 4 sections and answering all questions in each section is mandatory - (A) Employee Volunteering in Your Company; (B) Key Volunteer Engagement Programmes Undertaken in 2018; (C) Company Profile and (D) Supporting Documents & Declaration.

Kindly review the information you have entered for accuracy.

Before submitting your application form, please also note:

Note that this form will take a minimum of 30-40 minutes to fill
Read the declaration carefully (last page)
Once submitted your application cannot be edited
Incomplete application forms will not be considered
If any information is found misleading, the jury reserves the right to reject an application at any stage

In case you have any further queries or difficulties in filling the form, kindly write to us at awards@iVolunteer.in

A. Employee Volunteering at Your Company

Please write in detail answers to the following questions. (Maximum word Limit: 500 words)

How does your company identify, design and implement volunteering programmes? *

Does your company have a volunteering policy or other formal structures in place to support the employees who want to volunteer? If yes, please share it. *

What are the steps your company has taken in the past to encourage employee volunteering?*

Does your company have performance reviews, reward schemes & appraisals for the volunteers? If yes, please provide details. *

How does your company assess the impact its volunteering programmes? Are there any baseline figures to compare impact over time? *

How has volunteering impacted/influenced the employees in your company? *

Does your company promote volunteering apart from promoting it among your own employees? If yes, please specify how. *

B. Key Volunteer Engagement Programmes Undertaken in 2017

Please write in detail about maximum 3 key volunteering programmes in which your company has engaged its employees from January 1, 2017 to December 31, 2017. To strengthen your application, you may choose to upload certificates, recommendation letters etc (scanned copies) in Section D. Please note that you need to submit complete details of at least 1 Employee Volunteering Engagement Assignment from 2017 for your application to be considered.

1. Employee Volunteering Engagement Details

Project Title *

Please state the reason why this engagement was initiated *

(word limit: 500 words)

What was the intended impact of this assignment? *

(word limit: 500 words)

Volunteering Engagement Details *

(word limit: 500 words)

Number of employees and output *

2. Employee Volunteering Engagement Details

(Optional)

Project Title (If Any)

Please state the reason why this engagement was initiated

(word limit: 500 words)

What was the intended impact of this assignment?

(word limit: 500 words)

Volunteering Engagement Details

(word limit: 500 words)

Number of employees and output

3. Employee Volunteering Engagement Details

(Optional)

Project Title (If Any)

Please state the reason why this engagement was initiated

(word limit: 500 words)

What was the intended impact of this assignment?

(word limit: 500 words)

Volunteering Engagement Details

(word limit: 500 words)

Number of employees and output

C. Company Profile

Name of Company. *

Address *

Street Address

City

State / Province

Postal / Zip Code

Website URL

Blog (if any)

Business Brief *

(Word Limit: 300 Words)

Total Number of Employees *

Name of Contact Person. *

First Name Last Name

Designation *

Mobile No. *

Email. *

example@example.com

Linkedin URL

Instagram URL

Facebook URL

Twitter URL

D. Supporting Documents & Declaration

References of any five of your employee volunteers:

	Name of the Employee Volunteer	Contact No.	Email ID
1.			
2.			
3.			
4.			
5.			s

Refer any three NGO's you work with:

	Name of the NGO	Name of Contact Person	Phone No.	Email ID
1				
2				
3				

How did you hear about iVolunteer Awards? *

(eg.Email, facebook, digital forums, referred by a volunteer, Referred by an acquaintance in another NGO, Other)

Declaration *

I, hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case of the above information is found to be false or misleading, I am aware that I may be held liable for it and will be subject to rejection.

Submit