



## Direct Deposit Sign Up Form

Complete this form to request direct deposit into your Level One checking or savings account.

### 3 Easy Steps!

1. Fill-in this form online or print it off and fill it out.

2. Attach a voided check to this form to confirm your account and routing numbers.

3. Submit this completed form and a voided check to the appropriate department:

#### Payroll Deposits:

Forward this form to your employer's payroll department.

#### Retirement/Annuity, Dividend and Other Deposits:

Follow up with your current provider to determine where to forward this document.

#### Personal Information:

First Name Middle Name Last Name

Social Security or Tax Payer ID Number

Address

City State ZIP Code

Phone Number

Alternative Phone Number

#### Type of Deposit:

☐ Payroll ☐ Retirement/Annuity ☐ Dividend  
☐ Other: \_\_\_\_\_ (non SSA/SSI\*)

#### Account you would like your check automatically deposited into:

Level One Account Number

Select One: ☐ Checking ☐ Savings

Level One Routing Number

I authorize (name of the company)\_\_\_\_\_ and Level One Bank to automatically deposit my check into my account listed above. This authorization will remain in effect until I have filed a new authorization, or until this authorization is revoked by me in writing.

Customer Signature

Date

\* If you would like to have your government checks deposited into your Level One Bank account please go to [www.levelonebanking.com/directdeposit](http://www.levelonebanking.com/directdeposit) and fill-in online or print a copy of the Government Direct Deposit signup form.