



Checklist for Import D/O

Date _____

Consignee Name: _____ Tel No.: _____

CHA Name: _____ Tel No.: _____

MBL /HBL No. _____

(Please tick ☒ the appropriate box)

1. Endorsed : OBL ☐ Waybill ☐ TELEX Release ☐
2. Delivery Type: Factory De-stuff ☐ CFS De-stuff ☐ LCL ☐ DPD ☐
3. LOI for Factory Delivery: MBL Consignee ☐ HBL Consignee ☐
4. Factory location: _____
5. E-DO LOI on Consignee Letterhead (E-mail ID is Mandatory): ☐
6. Date of validity Required : _____
7. NOC From Forwarder for HBL Shipments: ☐
8. High Seas Sale : ☐ HSS Documents & LOI : ☐
9. Mode of Payment : RTGS: ☐ DD/PAYORDER: ☐ CHEQUE: ☐

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FOR CMA CGM OFFICE USE ONLY

TERMINAL: JNPT: ☐ NSICT: ☐ GTI : ☐

No. of Detention Free Days: _____ ; Validity Till _____

Name of CFS /ICD Location: _____

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Note:

1. Please fill up check list properly before handing over to D/O counter else same will not be processed
2. One checklist to be filled for every document required for release.
3. Documents will be accepted before 4.00 pm (MON-FRI)
4. Please check delivery order for CFS point, Empty validity, Empty or Gang letter upon receipt of delivery order.

SECURITY DEPOSIT AGAINST SPECIFIC COMMODITIES (in form of DD/NEFT/RTGS)

Sr. No.	List of Cargo	Security Deposit Per Teu (INR)
1	Naphtha /Naphthalene	25,000
2	Clove	25,000
3	Granite/Marbles	25,000
4	Coal tar or mineral tar pitch	25,000
5	Batteries and battery scrap	40,000