

ANF -3 B**Application Form for Service Exports From India Scheme(SEIS)**

(Kindly read para 3.07 to 3.12 of FTP and Para 3.04 of HBP and other common procedural features applicable to SEIS before filing application)

1.	Applicant Details:											
i	IEC No.											
ii	Name											
iii	Address											
iv	Telephone No											
v	Email ID											
2.	RCMC Details :											
i.	RCMC Number											
ii.	Valid upto	[dd-mm-yyyy]					--		--			
iii.	Issuing Authority											
iv.	Products / Services for which registered – in terms of main line of business											
3	Frequency of Application	Annual										

4	Supply of eligible Service by Service Provider	Gross Foreign Exchange earned in US\$	Total expenses/ payment/ remittances of Foreign Exchange in US \$	Net Foreign Exchange earned in US \$
		1	2	3=(1-2)
i.	Supply of a 'service' from India to any other country under Para 9.51 (i) of FTP.	(As per Total of col. 6 of Annexure- A)		
ii.	Supply of a 'service' from India to service consumer(s) of any other country in India under Para 9.51(ii) of FTP.	(As per Total of col. 6 of Annexure- B)		
iii	Supply of a notified service, appearing in Appendix 3E , in India relating to services where value is realised in Indian Rupees	(As per Total of col. 6 of Annexure- C)		

	which are otherwise considered as having been paid for in free foreign exchange by RBI, (As per Total of col. 6 of Annexure- C)			
iv	Total		(As per Total of col. 6 of Annexure D)	

5 Sector wise details of Net Foreign Exchange earned for eligible services:

SI No	Description of service rendered	SI No. of Service as per Appendix 3D	Rate of entitlement as per Appendix 3D (in %)	Gross Foreign Exchange earned in US\$	Total expenses/ payment/ remittances of Foreign Exchange in US \$	Net Foreign Exchange earned in US \$	Entitlement in US\$ #
1	2	3	4	5	6	7=(5-6)	8= (4X7)
			Total	This will match with amount as at Colmn 1 of Sr No 4(iv)	This will match with amount as at Colmn 2 of Sr No 4(iv)	This will match with amount as at Colmn 3 of Sr No 4(iv)	

6	Exchange rate of US\$ to INR as on 1 st April of the next financial year	
7	Gross Entitlement=Total of Column No.8 of Sr No.5xExchange rate at Sr No 6	
8	Late Cut (if any)	
9	Net Entitlement (7-8)	
10	Port of Registration (for purpose of imports):	
11	Number of Split Certificates required, if any ,(in multiples of Rs.5.00 lakhs each)	

#-If the amount in Col. No. 7 of Serial Number 5 exceeds the minimum earnings criteria prescribed at para 3.08 (b) of FTP, the RA will issue scrip. In case amount in Col. No. 7 of Serial Number 5 is negative, No scrip shall be issued

DECLARATION/UNDERTAKING

1	<p>I/We hereby certify that :</p> <p>B. the entity for whom the application has been made have not been penalized under any of the following Acts (as amended from time to time):</p> <p>(i) The Customs Act, 1962, (ii) The Central Excise Act 1944, (iii) Foreign Trade (Development & Regulation) Act 1992, (iv) The Foreign Exchange Management Act,1999; and (v) The Conservation of Foreign Exchange, Prevention of Smuggling Activities Act, 1974</p> <p>C. none of the Directors / Partners / Proprietor / Karta / Trustees of the company /firm /HUF/Trust, (as the case may be), is/are a Director(s) / Partner(s) / Proprietor / Karta / Trustee in any other Company/ firm / entity which is on the Denied Entity List (DEL) of DGFT;</p> <p>D. neither the Registered Office of the company / Head Office of the firm / nor any of its Branch Office(s)/ Unit(s)/ Division(s) has been declared a defaulter and has otherwise been made ineligible for undertaking import / export under any of the provisions of the Policy;</p>
2	I/We undertake to abide by the provisions of the Foreign Trade (Development and Regulation) Act, 1992, as amended from time to time, the Rules and Orders framed there under, the Foreign Trade Policy, the Handbook of Procedures
3.	I/We hereby certify that that particulars and statements made in this application are true and correct and nothing has been concealed or held therefrom. I/We fully understand that any information furnished in the application if found incorrect or false will render me/us liable for any penal action or other consequences as may be prescribed in law or otherwise warranted.
4	I hereby certify that I am authorized to verify and sign this declaration as per Paragraph 9.06 of the Foreign Trade Policy.
5	I hereby certify that foreign exchange earned on account of services rendered from India alone in terms of Para 9.51 (i) and Para 9.51 (ii) of FTP has been taken into account for this application under SEIS as per Para 3.08(a) of FTP 2015-20 and these do not fall under any category or service which are not eligible as per Para 3.08 and 3.09 of FTP 2015-20.

Tick the box as acceptance of declaration/ undertaking and fill in the details below.

Signature of the Applicant							
Name							
Designation							
Official Address	Flat/Plot/Block No						
	Street/Area/Locality						
	City						
	State						
	PIN Code						

Telephone No.	Country Code ---- Area Code ----- Phone number <table border="1" data-bbox="578 296 1437 415"> <tr> <td></td><td></td><td>--</td><td></td><td></td><td></td><td></td><td></td><td>--</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>			--						--									
		--						--											
Fax No.	<table border="1" data-bbox="578 352 1437 415"> <tr> <td></td><td></td><td>--</td><td></td><td></td><td></td><td></td><td></td><td>--</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>			--						--									
		--						--											
Email																			
Place:																			
Date:																			

CERTIFICATE OF CHARTERED ACCOUNTANT (CA) / COST AND WORKS ACCOUNTANT (ICWA)/ COMPANY SECRETARY (CS)

I have examined prescribed registers and also relevant records of M/s..... having IEC Number..... for period and certify that:

1.	Bills, Invoices, Forward Inward Remittance Certificates (FIRC)s, Bank Realization Certificates, Certificate from international credit card companies, and evidences of foreign exchange earnings have been examined and verified by me.
2.	Relevant records relating to Total expenses /payment/remittances of Foreign Exchange, by the IEC holder, relating to service sector in the Financial year have been examined and verified by me.
3.	Services for which benefit is claimed does not include ineligible services and remittances as listed under Para 3.09 of FTP 2015-20.
4.	Neither I, nor any of my / our partners is a partner, director, or an employee of above-named entity, its Group companies or its associated concerns.
5.	Details of Foreign Exchange Earned for Supply of Service From India to outside India or in India, (as certified in Annexure A to C) and Total expenses /payment/remittances of Foreign Exchange by the IEC holder, relating to service sector in the Financial year (as certified in Annexure D of this Certificate) for the period is as under:

6. Category of Service Provider	Sl. No. of Appendix 3D	Gross Foreign Exchange earned (in US\$)	Total expenses/ payment/remittances of Foreign Exchange (in US\$)	Net Foreign Exchange earned (in US\$)
		1	2	3=(1-2)
a.	Para 9.51 (i) of FTP	As per Total of col. 6 of Annexure A		
b.	Para 9.51 (ii) of FTP	As per Total of col. 6 of Annexure B		
c.	Supply of notified service, and also appearing in Appendix 3E, in India relating to services where value is realised in Indian Rupees which are otherwise considered as having been paid for in free	-	As per Total of col 6 of Annexure C	As per Total of col 6 of Annexure D

	foreign exchange by RBI.				
	Total				

7. Sector wise details of Net Foreign Exchange earned for eligible services

Sl No	Description of service rendered	Sl No. of Service as per Appendix 3D	Rate of entitlement as per Appendix 3D (in %)	Gross Foreign Exchange earned in US\$	Total expenses/ payment/ remittances of Foreign Exchange in US \$	Net Foreign Exchange earned in US \$
1	2	3	4	5	6	7
			Total	This will match with amount as at Column 1 of Sr No 6	This will match with amount as at Column 2 of Sr No 6	This will match with amount as at Column 3 of Sr No 6

8	Exchange rate of US\$ to INR as on 1 st April of the next financial year	
9	Equivalent Net foreign exchange earning in INR (Net Foreign Exchange earned in US \$ X exchange rate)	

I fully understand that any statement made in this certificate, if proved incorrect or false, will render me liable to face any penal action or other consequences as may be prescribed in law or otherwise warranted.

Signature of CA/ICWA/CS		
Name of the Signatory		
Designation		
Membership No.		
Official Address	Flat/Plot/Block No	
	Street/Area/Locality	
	City	

	State														
	PIN Code														
Telephone No.	Country														
	Code ----- Area Code ----- Phone Number			--					--						
Fax No.			--					--							
Email :															
Place:															
Date:															

Annexure-A

Calculation of Foreign Exchange Earnings for services covered under per Para 9.51(i) of FTP

SI No.	Particulars	Date of Transaction	Earning in Free foreign Exchange (Amount in Currency of transaction)	Exchange rate on the date of transaction to convert in US \$	Equivalent in US \$ (i.e. 4X5)
1	2	3	4	5	6
Total					

Annexure-B

Calculation of Foreign Exchange Earnings for services covered under Para 9.51(ii) of FTP

SI No.	Particulars	Date of Transaction	Earning in Free foreign Exchange (Amount in Currency of transaction)	Exchange rate on the date of transaction to convert in US \$	Equivalent in US \$ (i.e. 4X5)
1	2	3	4	5	6
Total					

Annexure-C

Calculation of Supply of an eligible service, and also appearing in Appendix 3E , in India relating to services where value is realized exports paid in Indian Rupees which are otherwise considered as having been paid for in free foreign exchange by RBI.

SI No.	Particulars if any	Date of Transaction	Earning in Indian Rupees which are otherwise considered as having been paid for in free foreign exchange by RBI(Amount in Rs)	Exchange rate on the date of transaction to convert in US \$	Equivalent in US \$ (i.e. 4X5)
1	2	3	4	5	6
Total					

Annexure-D

Calculation of Total expenses /payment/remittances in the financial year:

Sl No	Particulars	Date of transaction of expenses/payment /remittances	Amount of expenses in currency of transaction (please see instruction 3 below)	Exchange rate on Date of Transaction to convert in US \$	Equivalent in US \$ (i.e. 4X5)
1	2	3	4	5	6
Total					

Instruction for filling up Annexure A to D.

1. It is mandatory to fill all column in Annexure A to D even if the amount is NIL.
2. Exchange rate for conversion shall be the rate as notified by Customs.
3. Expenses for the purpose of Annexure D shall mean Total expenses / payment / remittances of Foreign Exchange by the IEC holder, relating to service sector in the Financial year.
4. If the IEC holder is a manufacturer of goods as well as service provider, then the foreign exchange earning and Total expenses/payment /remittances shall be taken into account for service sector only.
