



CALIFORNIA ACADEMY OF NUTRITION AND DIETETICS ANNUAL CONFERENCE & EXPO

CALL FOR PAPERS POSTER SESSION - CAND ANNUAL CONFERENCE

Through research and education, the California Academy of Nutrition and Dietetics and its members can contribute to the body of knowledge that supports the field of dietetics and the science of nutrition.

The California Academy of Nutrition and Dietetics invites you to submit abstracts for the Poster Session at the Annual Conference.

Conference dates & location: Riverside Convention Center April 11-13, 2019. Posters will be displayed: Friday April 12 from 10am-2pm. The presence of the main author/or a co-author is required between 12:30-2:00pm.

The focus of the poster session is to present to CAND members, updated, high quality information about research studies or reports of programs and projects that our members are engaged in. Topics should be of varied and practical interest in the areas of Clinical Nutrition, Foodservice Management, Community Dietetics/Nutrition Education, Dietetics Education and Training, and Dietetics in Business and Industry.

- **Research abstracts** should describe the author's research methodology (i.e. research question, design, and statistical analysis); the results and most important findings; and the conclusions.
- **Project or program report** abstracts should describe the research question, the purpose and characteristics of the program/tool; the theory upon which it is based; the setting in which it is used, characteristics of the target audience; how the program/tool is evaluated; research analysis plan, results and conclusions.

All members of CAND, including students and interns, are encouraged to submit abstracts for consideration.

Deadline for submission of abstracts and completed
forms is

February 5, 2019 – 12:00 PM (noon)

**DON'T MISS THIS OPPORTUNITY TO CONTRIBUTE TO THE
FUTURE SUCCESS OF YOUR PROFESSION!**

GUIDELINES FOR POSTER SESSION PARTICIPANTS CAND ANNUAL CONFERENCE

Deadline for email submission of abstracts and completed application forms is: **February 5, 2019 – 12:00PM**. See attached instruction sheet and application form for details.

Abstracts are reviewed by a panel of peer reviewers. Submit three (3) separate word.doc files in one (1) email to patsmith@dietitian.org Label file #1 Abstract, file (word.doc) #2 Blind Copy, and file #3 Application (word.doc). Resumes are not required from the author or the overseeing instructor. All applicants will be notified by email of the reviewers' decision by February 28, 2018.

All Conference fees are the responsibility of the participants. All poster presenters must be registered for the Annual Conference for Friday, and may register for other days (See registration form for fees).

Abstracts accepted for presentation will be published in the Program Book. Your presentation must not be altered from the submitted abstract. CAND does not hold exclusive rights. You may display your poster at other meetings.

Session Directions

The poster session will be Friday April 12 10:00am - 2:00pm. Plan to arrive **AT THE CONVENTION CENTER** between 8:00am to 9:30am to set up your display. Posters must be dismantled at 2:00 pm.

The main author and/or a co-author are required to be present with the poster between **12:30pm – 2:00pm** (for the entire 1.5 hour period). Be prepared to answer questions and/or give short informal presentations about your work.

Handouts may be distributed related to your presentation according to the following guidelines:

Handout reproduction is at the presenter's expense.

Consider business cards or a sign-up sheet for names/email addresses to communicate further.

You may not sell nor take orders for any product or service.

Poster Presentation

Poster presentations at the Annual Conference use cork board displays.

Each participant is allowed a 3.5' x 3.5' corkboard area. Posters larger than this will be removed.

Preparation of visual aids:

- Prepare your materials using desktop publishing or graphics resources.
- Graphics should be simple, colorful, well labelled, and clearly legible from a distance of five feet.
- The poster must include your presentation title, authors' names and affiliations.
- The poster should follow the outline of the abstract by presenting the objective (purpose), design, methods and instruments used, results, and conclusions.
- Bring your own supplies (thumbtacks) for attaching your poster to the corkboard.
- **You are not allowed to write, paint or otherwise permanently deface the corkboard.**

THE CAND POSTER SESSION COMMITTEE RESERVES THE RIGHT TO FORBID THE DISPLAY OR HANDOUT OF ANY MATERIAL NOT IN COMPLIANCE WITH THE ABOVE GUIDELINES.

The California Academy of Nutrition and Dietetics

ABSTRACT REVIEW SCORING FORM

Please review the criteria below and use this as a guide when preparing your research abstract. The criteria and descriptions provide expectations of what is included in a high quality abstract.

Grammatical errors impede understanding and/or content of abstract? ☐ Yes ☐ No

RESEARCH CONTENT AND MERIT

EVALUATION CRITERIA	DESCRIPTION	Excellent	Average	Poor	Ineffective/ Absent	EARNED POINTS
Research Question	Focus, clarity, justification of stated hypotheses/research question; description of program or tool	3	2	1	0	
Methods	Adequacy of research design, appropriateness to the research objectives; theory on which program/tool is based	3	2	1	0	
Analysis	Analytic procedures appropriate to the data collected and the research question; how the program/tool is evaluated	3	2	1	0	
Results	Scientifically sound, valid presentation and interpretation of the results, consistent with the research question	3	2	1	0	
Conclusions	Appropriate representation and synthesis of the findings, consistent with the research question; importance/impact of findings	3	2	1	0	
Overall scientific quality & merit	High quality, significant contribution to science and/or professional practice; uniqueness of topic or findings	3	2	1	0	
TOTAL SCORE						

Recommendation for this submission:

Accepted without Revision: ☐ Yes ☐ No

Revision will be accepted based on correction of all comments/concerns below:

Author will have 10 days to revise and return for final review. ☐ Yes ☐ No

Not recommended for presentation: ☐ Yes ☐ No

COMMENTS:

ABSTRACT SUBMISSION INSTRUCTIONS:

- Abstract must be submitted in a space with dimensions of 7 1/2" x 4 1/2" -

HINT Page set up

- Landscape
 - 1/2" margins
 - two columns
 - type in only ONE column
 - 11 point font minimum
- this will meet the criteria required.
- Title of paper: ALL CAPITOLS, **Bold**, No underline
 - List name of author and co-authors
 - First and middle initials should be followed by last name, degree(s) (RD should follow advanced degree), institution where research was done, city and state
 - Font requirement: **Arial** 11 point minimum
 - Maximum 250 word limit for body of abstract
 - Submissions with grammatical and typographical errors that compromise educational content or overall value or understanding of the abstract may be rejected.

Email **THREE** files total to patsmith@dietitian.org –

Subject Line: POSTER SESSION and include author's last name in the subject line

(sample subject line: POSTER SESSION SMITH)

1. Abstract FILE as indicated in the sample format to the right
2. Blind copy FILE in which the author's names, facilities, and city references' are removed and replaced by "Abstract #____".
CAND will assign your abstract a number. These blind copies will be distributed to the reviewing committee by email.
3. Application form FILE (next page)

Your abstract will appear **exactly** as submitted in the Program Booklet.

TITLE:

AUTHORS:

ABSTRACT:

APPLICATION FOR POSTER SESSION CALIFORNIA ACADEMY OF NUTRITION AND DIETETICS ANNUAL CONFERENCE

Please complete this application form and return to: patsmith@dietitian.org
Subject Line POSTER SESSION with author's last name as part of the subject line
For questions you may email or call 310/822-0177

ABSOLUTE DEADLINE FEBRUARY 05, 2019 – 12:00 NOON

Title of Paper	
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Abstract Type: Check one (x)

	Research
	Project/Program Report

Classification of Abstract - Check One (x)

	Clinical Practice and Research
	Foodservice Management Practice and Research
	Community Dietetics/Nutrition Education
	Dietetic Education and Training
	Dietetics in Business and Industry

Primary Author : Complete Name and Credentials (enter name as you would like it to appear in the Program Booklet)

Complete Job Title or Student Standing:					
Job or School Affiliation:					
	Non member		AND Member	AND/RD Number:	
Primary Authors CURRENT Mailing Address:					
Day Time Phone:					
Email Address:					

Co-Authors

1	Name	
	Title	
	Affiliation	
2	Name	
	Title	
	Affiliation	
3	Name	
	Title	
	Affiliation	

STUDENTS MUST submit a letter from faculty advisor showing approval of the paper for presentation.

OR Faculty Advisors Signature X _____